



Rushmere St. Andrew Parish Council

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"Seek The Common Good"



Minutes of the Planning & Development Committee meeting held on Tuesday, 17th August 2021 held at Tower Hall at 7.30pm

CHAIRMAN: Mr P Richings

COMMITTEE MEMBERS PRESENT: Mr P Richings, Mr B Ward, Ms Evans, Mr J Westrup, Mr K Driver, Mr Francis, Mr Whiting, Mr R Nunn, Mr M Newton, Miss A Cracknell

OTHER ATTENDEES: Cllr Hedgley

Members of the public = 0

APOLOGIES:

CLERK: Mrs S Stannard

1. APOLOGIES, APPROVAL OF ABSENCE, PROTOCOL & CONDUCT REMINDERS

The Chairman reminded out the Code of Conduct, protocol for debate and statutory rights to film, record, photograph or otherwise report on the proceedings of the meeting and the protocol for face-to-face meetings. No apologies received. All members present.

2. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 29th June 2021

Mr Ward proposed acceptance of the minutes of 29th June 2021 without any amendments. This was seconded by Mr Westrup. Resolved with ALL in favour. The minutes was duly signed by the Chairman.

3. DECLARATIONS OF COUNCILLOR INTEREST

Mr Newton declared a local non-pecuniary interest as a member of East Suffolk Council and also stated that he may be asked to reconsider any matter from this meeting at District Council and at any relevant Committee/Sub Committee and in so doing, shall take into account all relevant evidence and representations made at the District level before coming to a decision.

Mr Newton declared a non-pecuniary interest as a member of the British Horse Society with regards to Item 6.

4. PUBLIC PARTICIPATION

a. To identify public participation with respect to items on this agenda

None

b. Public forum – Members of Public/ Councillors may speak on any matter

Miss Cracknell reported the hedge along Playford Road that leads to The Street. This is dangerous especially with the nights drawing in. The Parish Clerk stated that this has been reported on the highway tool several times and both Councillors McCallum and Lawson are aware of this. The Clerk has been asked to raise it again and if no action to then escalate it to the Cabinet Member responsible for Rights of Ways.

Mr Nunn reported that a stock car camping weekend will be held at Foxhall Stadium on 18 & 19 September. The previous camping weekend caused lots of issues with rubbish left in parish, etc. The officers to contact East Suffolk Council and Foxhall Stadium/ stock car event planner about this to ask whether sufficient provision has been made for litter bins, toilet facilities, etc. May also be worth asking Kesgrave Town Council if they have any information on this.

Mr Nunn asked for it to be considered to add signs about clearing up dog poo around the Sandlings and Mill Stream LNRs.

5. TO NOTE P&D DELEGATED RECOMMENDATIONS ON THE FOLLOWING PLANNING APPLICATIONS

DC/21/2923/FUL	12 Elm Road, Rushmere St Andrew	IP5 1AJ	Intention to use 9sqm of our garage as a Barber shop. Electrics are already in place, we will need to re floor and paint. Also a new door will need to be added to make the area water tight and ensure there is no heat loss.
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Mr Richings gave a situation report following his examination of the proposal documentation.

History –

- DC/20/0230/FUL – Brick Annex to rear garden of existing property – Application Permitted 09/03/20
- DC/20/3946/FUL – Retrospective change, converting a 3rd of our garage into a Barbershop – Application Permitted 27/01/21

With regards to DC/20/3946/FUL, the Parish Council made the following response “Rushmere St Andrew Parish Council recommends REFUSAL. The reasons for refusal are: This is a narrow site near the top of Elm Road. There are already issues with cars parking along the road and insufficient car parking is available/ proposed on site. The Parish Council would also like to draw attention to the fact that online appointments are currently advertised for day times but in the application form it is stated that there would not be appointments available during day times.”

Five letters of objection raising the following material planning considerations were mentioned in the ESC Officer report: • Parking • Highway Safety • Loss of privacy • Noise and disruption.

The Officer report also includes “The town council have recommended refusal to the application, and therefore given the contrary officer recommendation the application was presented to the referral panel on the 15/12/2020 whereby it was decided to bring the application to the Planning Committee”.

Following ESC Committee review, this application was approved with the following 5 conditions: -

1. The development hereby permitted shall be begun within a period of three years beginning with the date of this permission. Reason: In accordance with Section 91 of the Town and Country Planning Act 1990 as amended.
2. The development hereby permitted shall be completed in all respects strictly in accordance with Site Plan, Block Plan, Floor Plan & Proposed Info. Received 05/10/20 and Elevation received 09/10/2020, for which permission is hereby granted or which are subsequently submitted to and approved by the Local Planning Authority and in compliance with any conditions imposed by the Local Planning Authority. Reason: For the avoidance of doubt as to what has been considered and approved.
3. The development hereby permitted shall not be used by members of the public outside the following hours: 16:00 – 20:00 Monday to Friday 09:00 – 12:30 Sunday No works shall take place on Bank Holiday’s Reason: To ensure the amenities of adjacent residents are not adversely affected.
4. The Barbers unit hereby approved shall only be operated and used by one professional barber with one client at a time. It shall not be leased out or used independently from the host dwelling (12 Elm Road). Reason: To ensure the building is used by the applicant only, or any successive owner of the building in the interests of safeguarding residential amenity.
5. A parking space shown on the Block Plan showing possible parking received 05/10/2020 shall be retained during business hours for clients of the barbers unit only and for no other purpose. Outside of these hours it can

be used in conjunction with the normal domestic purposes of the dwelling. Reason: To ensure that off-road client parking is provided during business hours.

Consultation List – None published at time of consideration.

Application form – No pre-application advice sought (DC/20/3946/FUL did seek advice). The only other variation noted on the two application form is related to hours of opening, the first application as per above approval, this application is for Mon-Fri 1000-1900, Sun & BH 0900-1300).

Plans – The plans submitted are similar to the earlier application. A couple of more recent exterior photos are included this time. The main change spotted is the removal of the phrase “We currently see around 12 clients a week (though this will increase as the business grows) the hours offered are Mon-Friday 16:00-20:00 and Sunday 9:00 – 12:30pm”

Consideration –The description advertised by ESC is rather misleading. This application is clearly requesting approval for change in hours of opening.

As approved, opening is limited to 23.5 hours per week – 5 days (Mon-Fri) early evening plus Sunday morning. This application is requesting this is increased to 49 hours – 5 day-time (Mon-Fri) plus slightly extended Sunday morning.

Based on RSAPC & local residents concerns regarding the first application, this application would simply exacerbate these issues over a more than doubled time-period. In consequence, RSAPC’s comments would clearly remain broadly valid.

Perusal of the applicant’s booking system shows availability later than permitted on Sunday’s (e.g. 13:10). No anomalies noted for weekdays.

Latest Consultation Expiry Date – 26/07/21 (Expiry).

Delegated Response – Rushmere St Andrew Parish Council recommends REFUSAL. We consider the application description, as published by East Suffolk Council, is extremely misleading and does not convey the “change of opening hours” intent of the application – we recommend this is changed to clarify this anomaly. The reasons for refusal are: This is a narrow site near the top of Elm Road. There are already issues with cars parking along the road and insufficient car parking is available / proposed on site. The hours requested more than double the total currently permitted which will significantly exacerbate our previous concern, especially with regard to noise nuisance to local residents from additional vehicular traffic & customers visiting the premises. The Parish Council would also like to draw attention to the fact that online appointments are currently advertised for Sundays later than the currently granted permission.

Councillors noted this.

DC/21/3222/FUL	2 Brookhill Way, Rushmere St Andrew	IP4 5UL	Proposed alterations & single storey rear extension
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Mr Richings gave a situation report following his examination of the proposal documentation.

History –

- DC/18/5180/FUL - Proposed detached garage and store - Application Permitted 29/01/19
- DC/21/2443/PNH - Prior Notification (Householder) - Alterations & single storey extension - Application Refused 02/07/21 - Condition 16 of Outline Planning Permission C97/0071 relating to the original construction of the property removed permitted development rights for, among other things, extensions. Planning permission is therefore required for the proposed development

Consultation List – 7 neighbouring properties (6 abutting site, 1 opposite side of Brookhill Way).

Application form – Pre-application advice sought (Reference to DC/21/2443/PNH). Materials (Walls & roof to match existing; windows & doors existing upvc, proposed grey aluminium)

Plans – The plans submitted are similar to the earlier application, albeit some building control tweaks. The proposal entails a single storey (5m long by 4m wide) extension in the north-west corner of existing dwelling with north elevation brickwork plus west & south facing bi-fold doors. 4 roof-lights are included. Additionally, an approximate 1m extension is added to existing ground floor (1m) extension with west facing sliding doors, plus 4 roof-lights.

Consideration – The extension is fairly modest in size & tucked away to the rear of the property. It is fairly distant from the other consulted properties & unlikely to have any adverse impact on most. The closest property is no 2A Brookhill Way where an access track separates this & dwelling & revisions within the application site. Additionally, at the closest point, no 2A has fully bricked frontage. There is therefore likely to be minimal, if any, impact on no 2A's amenity.

Latest Consultation Expiry Date – 04/08/21 (Expiry)

Delegated Response – Rushmere St Andrew Parish Council recommends APPROVAL.

Councillors noted this.

DC/21/3311/FUL	20 Foxwood Crescent, Rushmere St Andrew	IP4 5NY	Construction of single storey extension to rear/ side elevation
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Mr Richings gave a situation report following his examination of the proposal documentation.

History –

- No previous planning applications
- Building control application 2019/00104/IN dated 15/01/2019 for “single storey extension”

Consultation List – 6 neighbouring properties (4 abutting site, 2 opposite side Foxwood Crescent).

Application form – Pre-application advice sought (ENF/21/0257/DEV - enforcement notice outlining planning permission required due to permitted development rights removed from site for extensions). Materials (Walls to match existing; roof flat with rubberised finish. glass lantern with blue tinted glass; windows & bi-fold doors anthracite grey with clear glazing). Works started 01/03/19, completed 01/05/19.

Plans – This retrospective application shows a single-storey flat roof (with lantern light) extension (approx. 4m long * 5m wide) located in the north-east corner of the dwelling. The east elevation includes 3 high-level windows, the north elevation patio doors & the west elevation a 3 pane window.

Observation – Based on the fact that a building control application had been made prior to works starting, it is clear ESC were aware of impending works but do not appear to have matched this request to the need for a planning application due to revocation of permitted development rights. This appears to be a procedural anomaly at ESC (formerly SCDC) and potentially need addressing at ESC to avoid similar retrospective planning applications.

Consideration – The extension is fairly modest & would probably have been subject to permitted development rights had they not been revoked in this area. The west facing side windows face the garden of the host property, the north facing doors face the distant no 21 Foxwood Crescent, the east facing high-level windows face to distant no 70 Broadlands Way. No major impact is foreseen on any adjacent property.

Latest Consultation Expiry Date – 04/08/21 (Expiry)

Delegated Response – Rushmere St Andrew Parish Council recommends APPROVAL.

Councillors noted this.

DC/21/3409/TPO	Linden Cottage, 3 Lamberts Lane, Rushmere St Andrew	IP5 1DR	T1 Cherry – remove tree to improve visibility from drive especially following recent nearby new build properties. Tree is in poor condition. T2 – Sycamore – crown lift to 3-4m. T3 Hornbeam – crown lift to 2m. T4 Sycamore – cluster of sycamore trees, to be removed to allow better use of garden and to allow more light to garden. To be replaced with more appropriate species for garden position.
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Mr Richings gave a situation report following his examination of the proposal documentation.

History – The site was formerly much larger but was reduced to the south where an application for 2 “infill” properties was granted.

Consultation List – None.

Application form – None on website

Plans – A simple diagram provided showing the location of the affected trees T1 through T4. T1 is located on the eastern boundary, abutting Lamberts Lane, and is located just to the south of the access driveway. T2 to T4 are located along the western boundary, abutting countryside fields. T2 appears to be within the curtilage of the area split off for the new development, T3 & T4 within the remaining no 3 curtilage.

Consideration – “RSA’s tree warden visited the site & commented “*As promised I’ve been to visit the site of the TPO application. First thing is to declare a non-pecuniary interest in that I know the applicant having previously worked with him at Greater Anglia Trains. Regardless of that I’m content with his plans and were I to be at the planning committee meeting I would propose acceptance of his plans. It is particularly pleasing to note his intentions to plant replacement trees as well as being aware of the importance of trees and hedgerows which form part of the green corridor in that location.*” There appears to be no good reason to deviate from this recommendation

Latest Consultation Expiry Date – 09/08/21 (Expiry

Delegated Response – *Rushmere St Andrew Parish Council recommends APPROVAL.*

Councillors noted this.

DC/21/3273/FUL	Sports Ground, 2 Playford Road, Rushmere St Andrew	IP4 5QZ	Siting of temporary cabins on grass area behind existing buildings
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Mr Richings gave a situation report following his examination of the proposal documentation.

History – Significant number of applications over many years – none particularly pertinent to this application.

Consultation List – 7 neighbouring properties (5 in The Street, 2 in The Mills).

Application form – Pre-application advice sought but no details given. Part of a very much larger professional football club training ground, the area concerned is 288 sq. m. *Clearly an error, the application form shows the loss of all car parking spaces – typo problem.*

Plans – The proposal is to locate a flat (sloping) roof building 24m * 10.8m) with 7 windows / double door on one of the longer elevation, 8 windows on the other. A single door is provided on one of the smaller elevations. The proposed internal arrangement is provided.

Consideration – The building is located close to & tucked behind an existing on-site building & located a long distance from any neighbouring properties. The only impact would be on the proximity to the applicant’s existing building. No mention is made of how long “temporary” refers to.

Latest Consultation Expiry Date – 11/08/21 (Expiry)

Delegated Response – *Subject to correction of the application form car parking details information, and determination of period the “temporary” building is to be in situ, Rushmere St Andrew Parish Council recommends APPROVAL.*

Councillors noted this.

6. TO MAKE RECOMMENDATIONS ON THE FOLLOWING PLANNING APPLICATIONS

DC/21/3540/FUL	20 Foxwood Crescent, Rushmere St Andrew	IP4 5NY	Retrospective Application – Erection of single storey garden room and pergola
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Mr Richings gave a situation report following his examination of the proposal documentation.

History –

- DC/21/3311/FUL – Construction of single storey extension to rear/side elevation – see notes above
- Building control application BC/21/1566/REV dated 25/06/2021 for “orangery”

Observation – The building control application mentioned above is dated later than the works detailed in this application?

Consultation List – 6 neighbouring properties (4 abutting site, 2 opposite side Foxwood Crescent).

Application form – No pre-application advice sought. Materials (Walls Timber frame with larch lap cladding; roof EPDM dark grey rubber membrane). Works started 03/05/21, completed 04/06/21.

Plans – A covering letter is included detailing the reasons behind this retrospective application, due to lack of appreciation of the revoked permitted development rights for this dwelling. It also provides comparison of the works relative to the Local Plan policies. The elevation plans show an approximate 10m long covered lean-to stretching along the eastern side of the curtilage (along the boundary with no 70 Broadlands Way) extending about 4m along the northern side of the curtilage (along the boundary with no 21 Foxwood Crescent). It wraps slightly around the extension mentioned above (ref DC/21/3311/FUL). The profile of the roof slopes away from the host dwelling, estimated to be 2.75m down to 2m. At the western end a small pergola is proposed. Raised decking is proposed to the rear of the extension, which with edging, appears to provide a semi-enclosed patio area. Additionally, a second pergola is proposed attached to the north-west corner of the aforementioned extension.

Latest Consultation Expiry Date – 20/08/21 (Expiry)

Councillors considered the application carefully.

Response: Mr Driver proposed approval of the application. This was seconded by Mr Whiting. resolved with MAJORITY in favour.

Rushmere St Andrew Parish Council recommends APPROVAL.

DC/21/3082/FUL	Land and Buildings West of (Adjacent The Stables and 6) Playford Lane, Rushmere St Andrew	IP5 1DW	Construction of a single storey dwelling
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Mr Richings gave a situation report following his examination of the proposal documentation.

History – 26 April 1991 – granted stable building. 26 years ago refusal for housing in countryside.

Consultation List – 7 neighbouring properties (3 to west of site, 4 opposite side Playford Lane) plus SCC Highways, ESC Ecology & Environment Protection.

Application form – Pre-application advice sought – DC/PREAPP/19/0117 12/02/2019 – “Outside settlement boundary, personal circumstances rarely a planning consideration”. Site area 3532 sq. metres. Existing use - Stabling of horses and as a paddock for grazing/riding/exercising horses. Questions “A proposed use that would be particularly vulnerable to the presence of contamination”, “Is a new or altered vehicular access proposed to or from the public highway” & “Are there trees or hedges on the proposed development site” all answered “yes”. Materials (Walls “red brick plinth, grey cladding”; roof “red plain tiles”; windows “timber casement”). Proposed 3 car parking spaces. Surface water disposal to “soakaway”, foul sewage disposal to “unknown”. Self-build and Custom Build proposed dwelling of 4+ bedrooms.

Plans – A contaminated land assessment data is provided. A comprehensive planning statement is provided which recognises the site is located just outside the settlement boundary and previously used for equine purposes. It is felt that the proposal would blend in with the character & appearance of the locality. Significant details are included regarding the health issues of a family member. The statement also makes comparison with a number of Local Plan policies. The proposed 4-bedroom single-storey dwelling is of “U”-shape character, width 27.6m., extending 18.2m / 15.5m to the rear. The frontage is set back slightly from the adjacent no 6, the rear rather further back from no 6. 3 car parking spaces are proposed. Full elevation details, including 3-D images, are provided.

Latest Consultation Expiry Date – 17/08/21 (Expiry)

Councillors considered the application carefully.

Response: Mr Newton proposed refusal of the application. The site this is that the site is located outside the settlement boundary of the parish where development in the countryside are strictly managed and the proposal is against Policy SCL 3.3, SCL 5.3 and SCL 5.5 of the Suffolk Local Plan. The proposed development will have a harmful impact on the landscape, require significant alteration and be harmful to the character of the landscape and natural environment. It will also have an adverse impact on the setting of the area and the council is concerned about access to the site. This was seconded by Mr Whiting. resolved with MAJORITY in favour.

Rushmere St Andrew Parish Council recommends REFUSAL.

DC/21/3615/FUL	774 Foxhall Road, Rushmere St Andrew	IP4 5TR	First floor rear extension, single storey front, side and rear extensions and alterations
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Mr Richings gave a situation report following his examination of the proposal documentation.

History –

- C3209 Erection of car port and extension to lounge and kitchen – application permitted 04/08/77
- C/99/1418 Erection of single-storey rear extension – application permitted 30/11/99
- C/00/0247 Erection of two-storey rear extension and alterations – application withdrawn 12/04/00
- DC/14/1936/TPO To crown lift 5m and balance larch tree. To fell dying Cherry Tree. To fell self seeded Sycamore obstructing access and to prune over hanging branches from Eucalyptus in neighbouring garden and over hanging applicant's southern boundary – application permitted 13/08/14

Consultation List – Not listed on web.

Application form – No pre-application advice sought. Materials (Walls Facing brickwork to match existing; roof tiles to match existing and suitable for pitch and felt flat roof; windows and doors UPVC).

Plans – Property is located on south side of Foxhall Road roughly midway between junctions with Broadlands Way & Heathlands Park entrance.

The front elevation (Northeast corner) sees a covered porch, with roof-light window, added.

A windowless single-storey extension, albeit with roof-lights, is added along the existing western elevation. This elevation also sees removal of a chimney stack, and enlargement of an existing first-floor window.

The eastern elevation sees removal of a ground floor window with the addition of 2 small windows at ground & first floor level.

The most extensive changes occur to the rear (southern) elevation where a first floor is added directly above the existing ground floor extension (ref C/99/1418). A high level window is incorporated into the existing ground floor elevation. At first floor level, 2 sets of windows are included in the southern elevation. Finally, an existing conservatory is replaced with a sun room, of slightly larger footprint to align with the existing western elevation. This incorporates lantern-style roof-light, bi-fold doors to rear & two windows on eastern elevation.

Latest Consultation Expiry Date – 24/08/21 (Expiry)

Councillors considered the application carefully.

Response: Mr Whiting proposed approval of the application. This was seconded by Mr Driver. resolved with MAJORITY in favour.

Rushmere St Andrew Parish Council recommends APPROVAL.

7. ANY OTHER PLANNING APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THIS AGENDA

None

8. TO NOTE PLANNING DECISIONS RECEIVED SINCE THE LAST MEETING

The Clerk advised that the following decisions were received since the meeting in June.

DC/21/2099/FUL	Land adjacent to 20 Birchwood Drive, Rushmere St Andrew	New dwelling, single storey P&D recommended refusal on 1 June 2021 East Suffolk Council – refused planning permission on 1 July 2021
DC/21/1585/ARM	The Cottage, 136 The Street, Rushmere St Andrew	Approval of Reserved Matters on Planning Permission DC/20/3317/OUT – Construction of a single dwelling on land to the west of 136 The Street P&D recommended approval on 5 May 2021 East Suffolk Council – approved planning permission with conditions on 14 July 2021
DC/21/2225/FUL	31 Beech Road, Rushmere St Andrew	Construction of a one and a half storey dwelling and detached garage (bungalow approved under DC/19/2379/FUL Currently under construction) P&D recommended approval on 29 June 2021 East Suffolk Council – approved planning permission with conditions on 15 July 2021
DC/21/1887/FUL	19 Kentwell Close, Rushmere St Andrew	First floor extension over existing single storey garage/utility/ study P&D recommended approval on 5 May 2021 East Suffolk Council – approved planning permission with conditions on 15 July 2021
DC/21/1694/FUL	36 Cuckfield Avenue, Rushmere St Andrew	Single storey side extension. Single garage increased to 1 1/2 garage P&D recommended approval on 5 May 2021 East Suffolk Council – approved planning permission with conditions on 22 July 2021
DC/21/2714/FUL	35 Salehurst Road, Rushmere St Andrew	Two storey rear extension P&D recommended approval on 29 June 2021 East Suffolk Council – approved planning permission with conditions on 30 July 2021
DC/21/2157/FUL	31 Holly Lane, Rushmere St Andrew	Single storey rear and side extension to bungalow P&D recommended approval on 1 June 2021 East Suffolk Council – approved planning permission with conditions on 4 August 2021
DC/21/2263/FUL	Heathlands Caravan Park, Heathlands Park, Rushmere St Andrew	Siting of 1 additional mobile park home P&D recommended refusal on 29 June 2021 East Suffolk Council – approved planning permission with conditions on 11 August 2021

9. ENFORCEMENTS & APPEALS – TO NOTE/REPORT ANY RELEVANT MATTERS

The Parish Council queried whether a shed at 17 The Limes, Rushmere St Andrew needs planning permission. Following the enforcement officer's initial site visit the owner stated they would be building within permitted development. Therefore, the enforcement officer was awaiting confirmation of completion of the works. This was recently received so the officer will be returning to confirm if the building falls within the limits of Town and Country Planning (General Permitted Development) (England) order 2015 or if planning permission is required.

The Parish Council approached East Suffolk Council and the Environment Agency to check whether Chater Land Holdings requires permission for the intended use on the site at Bladen Drive/ Gwendoline Close. The Environment Agency indicated that permission is not required at present. Awaiting feedback from East Suffolk Council. The enforcement officer is due to review some other areas of the development and will

then review the need for further enforcement action if the land is not cleared or an application submitted for the storage.

10. NEIGHBOURHOOD PLAN

a. To Note the Minutes of the Neighbourhood Plan Working Group – 21/07/21

Mr Whiting reported that the last meeting of the Neighbourhood Plan Working Group had been held on 21st July 2021. Copies of the UNAPPROVED minutes had been made available to all Councillors. These minutes were noted.

Matters arising – None.

b. To Consider and Approve Publishing, Printing and Distribution of Summary Leaflet of the Draft Neighbourhood Plan

The Clerk reminded councillors that the draft neighbourhood plan was approved on 12th August 2021 by Parish Council for public Consultation. As part of this public consultation a summary leaflet of 12 pages of the draft neighbourhood plan will have to be published, printed and distributed to all households in the parish at the end of August/ beginning of September.

Publishing of Summary Leaflet– quote from Places4People were received at a cost of £300 + VAT. No other quotes sourced as consultant has all necessary information/expertise.

Printing of Summary Leaflet – quote from Suffolk Digital Print for 3000 copies, A4 12 page colour pages - £614.00 + VAT

No other quotes sourced as recently sourced quotes for printing and cheapest, local to collect for delivery and able to provide leaflets within short time scales.

Distribution of Summary Leaflet – delivery of 3000 leaflets – Door2Door Leafletting - £545.00 + VAT. Not able to use regular distributor as timescales for delivery has changed (due to response from ESC). Will deliver in day. Good reviews.

Mr Newton proposed that Places4People be appointed at a cost of £300 + VAT for the publishing of the summary leaflet for the draft neighbourhood plan, Suffolk Digital Print for the printing of 3000 summary leaflets at a cost of £614.00 + VAT and Door2Door Leafletting at a cost of £545 + VAT for the delivery of 3000 leaflets. Seconded by Mrs Richardson-Todd. Resolved with MAJORITY in favour.

c. To Consider and Printing of the Draft Neighbourhood Plan

The Clerk informed councillors that the draft neighbourhood plan has to be printed to be made available for members of the public to view.

Printing of 52 page draft document – quote from Suffolk Digital Print for 70 copies - £318.00 + VAT

No other quotes sourced as recently sourced quotes for printing and cheapest, local to collect for delivery and able to provide documents within short time scales.

Mrs Richardson-Todd proposed that Suffolk Digital Print be appointed for the printing of 70 draft documents at a cost of £318.00 + VAT. Seconded by Ms Evans. Resolved with MAJORITY in favour.

11. OTHER MATTERS & CORRESPONDENCE

The Clerk made Councillors aware of the consultation about main modifications on the Ipswich Local Plan. Consultation ends 23 September. This consultation will be considered at the next Planning and Development Committee.

12. DETERMINATION OF ITEMS FOR FUTURE AGENDA

Main modifications Ipswich Local Plan

13. CLOSE OF MEETING

The Chairman closed the meeting at 20.34pm.