

## GENERAL PURPOSES & FINANCE COMMITTEE ANNUAL BUDGET 2021/2022

### PREDICTED EXPENDITURE:

2020/2021	ALL FIGURES ARE EX VAT	2021/2022
Expenditure	Approved by GP&F 10 December 2020	Expenditure
£ 200	S137 - Payments - miscellaneous (Wreaths etc)	£ 200
£ 1,350	S137 Payments - Subscriptions to SALC, CAS, etc. 2020 subscription will be £1,106	£ 1,450
£ 1,000	S137 Payments - Donations and Grants (1% of precept up to £1k max)	£ 1,000
£ 2,400	S142 (Publicity - Newsletter, Website, Noticeboards, etc). Excludes income from advertising, but see below under 'income' where this is offset.	£ 2,400
£ 350	Bank charges	£ 300
£ 43,000	Clerk & Assistant Clerk Salaries and Employer NI payments.	£ 44,500
£ 1,600	Insurance premiums.	£ 1,800
£ 700	Audit fee, external and internal	£ 800
£ 600	Training for Councillors and Officers	£ 600
£ 2,700	General Administration, e.g. stamps, paper, ink, telephone, books and admin/clerk for sundries	£ 2,700
£ 2,650	Hire charges - Parish Room storage rent & meeting room hire. No increase 2021	£ 2,650
£ 4,000	Hire Charges - Tower Parish Office rent. No increase Jan 2021	£ 4,000
£ 9,500	Crime Prevention - Including Funded PCSO. Cost of fully funded PCSO and cost of vehicle but shared with Kesgrave our portion (1/3 total cost) would be £9170.00 excluding any shift allowances if late working is introduced.	£ 9,500
£ 21,332	S19 - Payments - Building Loan repayable to PWLB 2 half year payments of £10,665.41. Final payment due 10/05/2024	£ 21,332
£ 1,800	Parish Room - Following creation of office - restart annual set aside for future build of own parish room and council chamber.	£ 3,900
£ 500	Neighbourhood Planning	£ 500
	Traffic Management such as Quiet Lanes, SIDs, etc	£ 2,000
	IT equipment	£ 2,500
£ -	Election Costs	£ -
£ 93,682	TOTAL ESTIMATED EXPENDITURE	£ 102,132
£ 800	LESS INCOME	£ 800
£ 92,882	ESTIMATED BUDGET REQUIRED	<b>£ 101,332</b>

### PREDICTED INCOME:

2020/2021		2021/2022
Income		Income
£ 800	Income from newsletter advertising - estimate	£ 800

£	800	TOTAL INCOME FROM EXTERNAL SOURCES	£	800
---	-----	------------------------------------	---	-----

Please insert this document in Section 5 of the Councillors Handbook

## RUSHMERE ST ANDREW PARISH COUNCIL - BUDGET BUILD 2021 - 2022

Source: Clerk

Status: Approved by PC

Distribution: All Councillors

Issue: Final

Date: 14/01/2021

This full budget & precept were approved by The Parish Council on:

### OVERALL 2021/2022 PARISH COUNCIL BUDGET & PRECEPT

Source of expenditure and income	Expenditure	Income
General Purposes & Finance Committee.	£ 102,132	£ 800
Planning & Development Committee.	£ 250	£ -
Parish Amenities & Services Committee.	£ 21,800	£ -
Allotment Management Advisory Panel	£ 1,839	£ 2,550
Other		£ 725
Transfer from Reserves to balance general fund	£ 54	
Transfer to reserves		
<b>Total of Precept required for 2021/2022</b>		<b>£ 122,000</b>
<b>BALANCE</b>	<b>£ 126,075</b>	<b>£ 126,075</b>

**Amount to be raised direct via council tax ('The Precept')**

**£ 122,000**

#### Notes:

The general contingency fund remains at £5,000 for year 2021/2022

Precept for year 2020/2021 was £123000 or £47.79 per band D based on 2573.67 equivalent properties.

The total Precept now averages £47.64 per band D equiv property per year, a £-0.15 precept increase per property based on 2560.78 Band D properties.

Thus the increase per Band D equivalent household is: **-0.31%**

Previous year Precept £123,000	Previous year Band D Amount £47.79 (auto-calculates)	Previous year band D Properties 2573.67
These figures are taken from the relevant SCDC Precept letter		
Percent Increase -0.3% per Band D	Current year Band D Amount £47.64 (auto-calculates)	Current year band D Properties 2561

Please insert this document in Section 5 of the Councillors Handbook

Approved by PC on 14/01/2021

# PARISH AMENITIES & SERVICES COMMITTEE ANNUAL BUDGET 2021/2022

## PREDICTED EXPENDITURE:

2020/2021		ALL FIGURES ARE EX VAT		2021/2022	
Old Est Expenditure		Approved by PA&S 19th November 2020		New Est Expenditure	
		Recurring Costs			
£	600	Public seats and notice boards (maintenance).		£	600
£	3,400	Greenways maintenance of Mill Stream area as per 2021-2024 agreed programme.		£	3,500
£	1,000	Greenways maintenance of Sandlings area as per 2021-2024 agreed programme		£	500
£	800	General Parish Maintenance - Litter clearance (all areas)		£	800
£	1,100	General Parish Maintenance - Other (minor works). To cover anything not covered by other categories and includes any consumables/ materials.		£	1,100
£	1,300	General Parish Maintenance - Specifically Limes & Chestnut ponds. No longer annual pest control contract in place with East Suffolk Council (change in legislation) but allowed £200 for pest control.		£	1,300
£	3,000	Play area Inspections - Engineering, Technical & RoSPA. Includes Yewtree - 5 sites. Contract from 01/04/20 to 31/03/2021 at £2419.80pa, includes a 7.5% discount for paying annually. Need to renew inspections contract. Allowed for increase.		£	3,000
£	11,000	Grounds Maintenance and Repair of Play areas, Public Open Spaces, Footpaths. Excludes Sandlings and Mill Stream LNR.		£	10,000
		Capital Costs			
£	3,000	Play and POS area enhancements.- Includes street furniture		£	1,000
£	4,600	Broke Hall Playing Field Path			
£	450	Broke Hall Gates			
£	500	Scarecrow festival			
£	750	Notice board replacement. - One new board for 2020/21			
£	31,500	TOTAL ESTIMATED NEW EXPENDITURE		£	21,800
£	-	LESS INCOME		£	-
£	31,500	ESTIMATED BUDGET REQUIRED		£	21,800

**The above agreed estimated budget to be forwarded to the GP&F Committee**

## PREDICTED INCOME:

2020/2021		2021/2022
n/a	Unknown - but some grant money may be available from DC & SCC Community budgets.	
£ -	TOTAL INCOME FROM EXTERNAL SOURCES	£ -

Please insert this document in Section 5 of the Councillors Handbook

# ALLOTMENT MANAGEMENT ADVISORY PANEL ANNUAL BUDGET 2021/2022

## PREDICTED EXPENDITURE:

2020/2021 Old Est Expenditure			2021/2022 New Est Expenditure
		<b>Recurring Costs</b>	
£	350	Allotment water rates.	£ 350
£	1,700	Grass cutting - New 3 year contract. - until Dec 2022 at £88.50 per cut max of 16 cuts/year. Weed Control at Car Park £37.50 up to 3 times/year	£ 1,700
		Maintenance contract for clearing of bonfire site, repairs to fencing and repairs to track	£ 1,000
£	660	Hedge cutting - New 3 year contract at £495 per cut with 1 cut/year contract until Dec 2022 or £275 per cut if 2 cuts/year required	£ 550
£	330	Skips for clearing rubbish. Allow for 1 skip @ £142 each and inflation	£ 170
£	300	Miscellaneous clearing i.e. strimming empty plots. This includes vermin control	£ 300
£	165	Vermin Control Suffolk Coastal Norse contract	
		<b>Capital Costs</b>	
-£	2,700	Estimated surplus from 2020/21 after paying maintenance costs Aug to end March	-£ 2,231

£ 805	TOTAL ESTIMATED NEW EXPENDITURE	£ 1,839
£ 2,550	LESS INCOME	£ 2,550
<b>-£ 1,745</b>	<b>ESTIMATED BUDGET REQUIRED but not essential - In addition to subsidy</b>	<b>-£ 711</b>
	Approved by PA&S on 19 November 2020	

2019/20 Income		2021/2022 Income
	Allotment rents - Estimate	£ 2,200
£ 2,200	Allotment water rate recovered from tenants in 2017/18. - Estimate for 2019/20 is £350	£ 350
£ 350	Parish Council subsidy.	
	<b>TOTAL INCOME FROM EXTERNAL SOURCES</b>	<b>£ 2,550</b>
£ 2,550	Water is metered and cost recovered through an in-arrears charge on all tenants	

## Note 1

## ALLOTMENTS:

PC agreed that rent for 2021 will be £55 for a full plot, £27.50 for a half a plot and £5.50 for a manure bin. Rent payment date is 2nd October of each year (in arrears).

in Section 5 of the Councillors Handbook

## PLANNING & DEVELOPMENT COMMITTEE ANNUAL BUDGET 2021/2022

### PREDICTED EXPENDITURE:

2020/2021		2021/2022
Expenditure	Approved by P&D 04/11/20	Expenditure
£ 500	Miscellaneous expenditure to support planning & development activity	£ 250
£ -		£ -
£ 500	TOTAL EXPENDITURE	£ 250
£ -	LESS INCOME	£ -
£ 500	BUDGET REQUIRED	<b>£ 250</b>

The above agreed estimated budget to be forwarded to the GP&F Committee

### PREDICTED INCOME:

2020/2021		2021/2022
Income		Income
£ -	None	£ -
£ -	TOTAL INCOME FROM EXTERNAL SOURCES	£ -

## CEMETERY ACCOUNT - Run as a separate self funding account

At 31st March 2020 the cemetery Current Account stood at £62,836.54 credit. Previous year was £65,205.77

In addition £15,000 was held as Earmarked Reserves in a Business Premium account

Cemetery income for the year 2019/2020 was £20,179.60 with expenditure (ex VAT) of £22,432.27

Cemetery income from 1st April to 14 November 2020 is £11,812.58 with expenditure (ex VAT) of £10,469.55

Cemetery fees were recently reviewed for implementation from 1st January 2021. No increases recommended

Doc. History:	Issue 1	First Draft MB, SS & PA&S review 21/11/19
	Issue 2	Reviewed version for presenting to GP&F 03/12/19
	Issue 2	For approval by GP&F 03/12/19
	Issue 3	For approval by PC 09/01/19

Please insert this document in Section 5 of the Councillors Handbook