



Rushmere St. Andrew Parish Council

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"Seek The Common Good"



Minutes of the extra-ordinary Parish Council meeting held on 12th August 2021 at 6.00pm at Tower Hall

CHAIRMAN: Mr P Richings

PRESENT: Mrs B Richardson-Todd, Mr B Ward, Mr R Whiting, Mr J Wright, Mr P Richings, Mr K Driver, Miss A Cracknell, Mr J Westrup, Ms Evans, Mr Newton.

APOLOGIES: R Nunn (family commitment), Mrs M Brown (family commitment), Mr D Francis (unwell), Mr Griggs (family commitment)

OTHER APOLOGIES: Mrs S Jenkins – Assistant Clerk

CLERK: Mrs S Stannard – Clerk. Minutes taken by Mrs Stannard

ALSO PRESENT: Mr Ian Poole - Places4People Consultancy ; Members of the public = 0

1. APOLOGIES, APPROVAL OF ABSENCE, PROTOCOL & CONDUCT REMINDERS

The Chairman welcomed everyone to the meeting. He read out the Code of Conduct, protocol for debate and statutory rights to film, record, photograph or otherwise report on the proceedings of the meeting.

Apologies was received as noted above. Mr Wright proposed that the apologies be accepted, seconded by Mrs Richardson-Todd. Resolved with ALL in favour.

2. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON 8th July 2021

Mr Richings reminded Councillors to note the list of payments made. Mr Whiting proposed acceptance of the minutes with the following any amendments:

Item 6 a - Meeting with PCSO was held on 30th June.

This was seconded by Mrs Richardson-Todd, with ALL in favour. The minutes were duly signed as a correct record.

3. DECLARATIONS OF COUNCILLOR INTEREST

Mr Newton declared a local non-pecuniary interest as a member of East Suffolk Council and also stated that he may be asked to reconsider any matter from this meeting at District Council and at any relevant Committee/Sub Committee and in so doing, shall take into account all relevant evidence and representations made at the District level before coming to a decision.

Mr Whiting declared a non-pecuniary interest as a former member of Suffolk County Council that facilitated Item 6 on the agenda.

No other declarations were made.

4. PUBLIC PARTICIPATION

- a. **To Identify Public Participation with Respect to Items on this Agenda**
None

b. Public Forum – Members of Public May Speak on Any Matter

Mr Wright reported back on the FOI request that the Parish Council made regarding speeding along Playford Road. He stated that generally it shows that speeds along Playford Road have dropped since the Playford Road Traffic Calming Scheme has been implemented.

Mrs Richardson-Todd reported that she received complaints from members of the public about the ineffectiveness of the speedbumps along Playford Road, the lack of signage towards Humber Doucy Lane and issues with traffic along Foxhall Road in the vicinity of the new farm shop. Mrs Richardson-Todd asked that the PCSO contact her about an issue in the parish. The Clerk to facilitate this.

Mr Whiting stated that the hedge along Playford Road is overgrown. The officers have reported this. Officers to escalate to County Councillors.

5. NEIGHBOURHOOD PLAN

a. Presentation of Draft Plan by Places4People Consultant

Mr Ian Poole from Places4People Consultancy, that supports the Neighbourhood Plan Working Group with the drafting of the neighbourhood plan, gave a presentation to Councillors regarding the Draft Neighbourhood Plan. He also provided a summary of the process that will be followed and the project plan to the adoption of the Neighbourhood Plan. Mr Poole informed Councillors that he received comments from East Suffolk Council regarding housing requirements for the plan period. Given the comments it would be necessary to include additional text on housing requirements in the draft plan. Councillors noted this.

b. To Consider and Approve Draft Plan for Public Consultation

Points raised by councillors/ officers to be included in the draft plan:

The old village school - now Rushmere Community Hub - on Humber Doucy Lane should be included under Policy RSA5 Non-Designated Heritage Assets as this still retains most of the old building and grounds. It forms part of the heritage and history of Rushmere St Andrew.

More detail to be added to key stages on page 5.

Children's pictures be included in the document if available.

It was agreed that Councillors will inform the Clerk of all minor changes/ typos by the end of the week.

Mr Wright proposed that the draft Neighbourhood Plan be approved for publication/ consultation subject to minor amendments/ queries/ corrections. Mr Whiting is given delegated authority to approve the minor amendments/ queries/ corrections as received from Councillors by the end of the week. This was seconded by Mrs Richardson-Todd. Resolved with ALL in favour.

Mr Richings and Mr Whiting thanked Mr Poole for his presentation and work on the draft document. Mr Whiting also thanked working group members for their efforts in particular Mr Wright/ Mrs Bridger for their work on the household surveys/ questionnaires, Mr Norske for organising drone images to be taken of the parish, Mrs Copsey and the Clerk for their work on the neighbourhood plan.

Mr Poole left the meeting.

6. TO AGREE GRANT OF LICENCE FROM SUFFOLK COUNTY COUNCIL FOR WOODLAND PLANTING PROJECT IN WOODBRIDGE ROAD

The Clerk informed Councillors that Suffolk County Council is in the process of transferring the land north of Woodbridge Road to the Parish Council. Before any land transfer occurs, it will be 'signed off' by Parish Council. During March 2021 a locality budget application from Councillor Whiting was approved for approximately £4,700 to create an attractive gateway/ local woodland on this area. The money has to be spent by the end of March 2022. As the land transfer is taking longer than what was hoped for and to ensure that the grant is available the Parish Council have requested permission to access the site and establish an attractive gateway/ local woodland to the Parish. This will allow the Parish Council to access the site, assess what's on site, tidy up and clear any unnecessary undergrowth, carry out any tree maintenance and plant some trees prior to the land transfer. Permission will be granted for the project to be carried out in the form of a licence that was made available with the agenda for the meeting. The Parish Council must sign the licence first and then Suffolk County Council will grant the licence.

Mr Richings proposed that the license for the gateway project in Woodbridge Road be signed by the Chairman of the Parish Council, seconded by Mr Driver. Resolved with ALL in favour.

6. DETERMINATION OF ITEMS FOR FUTURE AGENDA

None

7. CLOSE OF MEETING

The chairman closed the meeting at 7pm.