



Rushmere St. Andrew Parish Council

www.rushmerestandrew.onesuffolk.net

"Seek The Common Good"



Minutes of the Planning & Development Committee meeting held on Wednesday, 20th May 2020 via a virtual meeting at 6.30pm

CHAIRMAN: Mr P Richings

COMMITTEE MEMBERS PRESENT: Ms Evans, Mr D Francis, Mr M Newton, Mrs B Richardson-Todd, Mr P Richings, Mr J Westrup, Mr R Whiting

OTHER ATTENDEES: Members of the public = 0

APOLOGIES: Miss A Cracknell (unable to join virtual meeting), Mr R Nunn (unable to join virtual meeting)

CLERK: Mrs S Stannard

ASSISTANT CLERK: Mrs S Jenkins. Minutes taken by Mrs S Stannard

1. APOLOGIES, APPROVAL OF ABSENCE, PROTOCOL & CONDUCT REMINDERS

The Chairman reminded Councillors of the Code of Conduct, protocol for debate and statutory rights to film, record, photograph or otherwise report on the proceedings of the meeting.

Apologies were received from Mr Nunn and Miss Cracknell. Mr Westrup proposed that the apologies be accepted, seconded by Mr Richings. Resolved with ALL in favour.

2. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 4th March 2020

Mr Newton proposed acceptance of the minutes with the following amendment:

Page 5: Amend DC/19/4851/OUT - 'Playford Road' to 'Playford Lane'.

seconded by Mr Whiting. Resolved with ALL in favour. The minutes was duly signed by the Chairman.

3. DECLARATIONS OF COUNCILLOR INTEREST

Mr Whiting declared a non-pecuniary interest as a member of Suffolk County Council he may be asked to reconsider any matter from this meeting at County Council and at any relevant Committee/Sub Committee and in so doing, shall take into account all relevant evidence and representations made at the County level before coming to a decision.

Mr Newton declared a non-pecuniary interest as a member of East Suffolk Council and also stated that he may be asked to reconsider any matter from this meeting at District Council and at any relevant Committee/Sub Committee and in so doing, shall take into account all relevant evidence and representations made at the District level before coming to a decision.

No other declarations were made.

4. PUBLIC PARTICIPATION

a. To identify public participation with respect to items on this agenda

None

b. Public forum – Members of Public/Parish Councillors may speak on any matter

None

5. TO NOTE P&D DELEGATED RECOMMENDATIONS ON THE FOLLOWING PLANNING APPLICATIONS

DC/20/1197/TPO	26 Fellbrigg Avenue, Rushmere St Andrew	IP5 1NZ	Mature Oak tree – our tree surgeon wishes to take down several large limbs that overhang the rear of 26 Fellbrigg Avenue. The crown of the tree will be left intact.
<p>Mr Richings gave a situation report following his examination of the proposal documentation.</p> <p><u>Application form</u> – No concerns raised in answer to questions relating to disease, fears of break or fall, alleged damage to property.</p> <p><u>Plans</u> – A simple sketch to identify the tree in question, one of four, with TPO status, in close proximity to the rear of 26 Fellbrigg Ave.</p> <p><u>Latest Consultation Expiry Date</u> – 16/04/20 (Standard Consultation)</p> <p><u>Consideration</u> – Perusal of Google Earth, clearly shows the canopy of a tree encroaching the rear garden of no 26. Additionally, photographic evidence, based on sales particulars shown on Rightmove dated October 2019, shows tree overhang above a hot tub area, located in northeast corner of rear garden.</p> <p><u>Response</u> – Using delegated powers, response made was “Rushmere St Andrew Parish Council recommend approval for the proposal, subject to minimal cosmetic works being carried out solely to eliminate the problem of overhang into adjacent property”</p> <p>Councillors noted this.</p>			
DC/20/1260/FUL	43 Bixley Drive, Rushmere St Andrew	IP4 5TX	It is proposed to convert the double garage into a craft room and bicycle store. Broadly two thirds of the existing garage will have an additional insulated floor inserted, insulated walls added inside the existing brickwork and a ceiling fixed to the underside of the existing ceiling joists (with loft insulation). A new window (to match existing house windows) will be inserted on the southern face. The existing twin up and over double doors will remain to retain the ambience of a domestic garage. The existing personnel door from the garden will be retained and used as the entrance to both cycle store and craft room. There will be no services (other than electricity) in the converted garage
<p>Mr Richings gave a situation report following his examination of the proposal documentation.</p> <p><u>Application form</u> – Not published on web.</p> <p><u>Plans</u> – The proposal splits the existing double garage into two distinct areas (front 1/3 cycle area, rear 2/3 craft room). The only external change to the building would be the insertion of a window on the south elevation directly facing Bixley Drive.</p> <p><u>Latest Consultation Expiry Date</u> – 16/04/20 (Neighbour & Standard Consultation)</p> <p><u>Consideration</u> – The only visible change is the addition of a modest window facing the highway. Considered appropriate to limit usage to domestic, rather than business use.</p>			

Response – Using delegated powers, response made was “Please note that the application form for this planning application was not published on the East Suffolk website and therefore cannot be accessed. Rushmere St Andrew Parish Council recommends approval, subject to usage being restricted to ancillary to the domestic dwelling.”

Councillors noted this.

DC/20/1321/FUL	28 Bent Lane, Rushmere St Andrew	IP4 5RF	Proposed single storey extension
----------------	-------------------------------------	---------	----------------------------------

Mr Richings gave a situation report following his examination of the proposal documentation.

Application form – No pre-application advice sought. Materials to match existing.

Plans – An existing front entrance lobby is extended in depth about 1.5m to form a wet-room. Two windows are proposed, one at front of property, one to the side. It appears access to the house will now be via an existing side door, into the kitchen from under the car port.

Latest Consultation Expiry Date – 23/04/20 (Neighbour & Standard Consultation)

Consideration – The extension is very modest & distant from adjacent properties.

Response – Using delegated powers, response made was “Rushmere St Andrew Parish Council recommends approval, subject to the proposed new windows being fitted with obscured glazing.”

Councillors noted this.

IP/20/00250/REM; IP/10/00245/REM; IP20/00306/REM	Land North of Railway and East of Henley Road, Ipswich		Submission of Reserved Matters (appearance, layout, landscaping and scale) for Phase 1 comprising 136 dwellings, parking, landscaping, earthworks and associated works; Submission of Reserved Matters (appearance, layout, landscaping and scale) for Phase 1B Core Infrastructure including primary streets, landscaping, drainage and associated works; in relation to Outline Planning Permission IP/16/00608/OUT comprising up to 1,100 dwellings, local centre, country park, open space, sustainable urban drainage systems, landscaping, infrastructure and engineering works; and 2 No. access points from Henley Road and provision of access points for pedestrian/cycle bridge and vehicular bridge over railway. IP/16/00608/OUT is an EIA Development and an Environmental Statement was submitted with the Outline Application.”
--	--	--	---

Mr Richings gave a situation report following his examination of the proposal documentation.

Application form – “Reserved Matters Application for 136 dwellings comprising XX One Bed Houses, XX Two Bed Houses, XX Three Bed Houses, XX Four Bed Houses and 1 Five Bed House, parking, landscaping, earthworks and associated works.” *The “XX”s simply seem to be an omission on the form – the plans show full details of layout / houses.*

Plans – This is the 1st phase of the Ipswich Garden Suburb & is a detailed design following the Outline Planning Permission approval, earlier this year, for a much wider area. The application site is for a plot of land located & fronting the east side of Henley Road, Ipswich, stretching from just north of the existing T-junction with Defoe Road to just south of the Henley Avenue junction, with depth around 100m eastwards across the existing farmland. A T-junction with Henley Road is proposed roughly a third of the way between Defoe Road & Henley Avenue.

Latest Consultation Expiry Date – 13/04/20 (Neighbourhood & Site Notice)

Consideration – On the basis that these are designs for an already approved outline planning permission site, there is probably little interest, from the Parish Council perspective, in the physical layout & content of the site.

Response – Using delegated powers, decision is to note receipt of consultation from IBC with no formal response being made from the Parish Council.

Councillors noted this.

DC/20/0942/CLP	131 The Street, Rushmere St Andrew	IP5 1DG	Certificate of Lawful Use (proposed) – stationing a mobile home at this property
----------------	---------------------------------------	---------	--

Mr Richings gave a situation report following his examination of the proposal documentation.

Application form – Pre-application advice sought from Jamie Behling re “annexe rear of property” – “Phone call for advice then certificate forms emailed to me”. Interest in land “owner” & “occupier”. “The land is the rear garden of 131 The Street Rushmere & has no existing buildings”. “I consider that a LDC should be granted because the development will comply, both in size & usage, to all the existing laws and limitations surrounding the siting of such an annexed lawful development”

Plans – The proposed location is towards the end of a long garden (Ipswich School end), roughly 30 metres away from the existing host dwelling, situated towards the north of, & stretching right across, the plot. There is inconsistency in the submitted plans as to whether the proposed mobile home will be sited across (east/west) or along (north/south) the site.

Latest Consultation Expiry Date – 31/03/20 (Standard Consultation)

Consideration – *The Parish Council do not get advised of Lawful Development Certificate requests. However, we feel it is of interest in that the application refers to a site located part within the physical limits boundary (existing dwelling) & part outside the boundary (countryside for suggested mobile home positioning). There is also mention of use as an “annexe”. Whilst not proposing any specific recommendation for granting this legality request or not, we feel it would be prudent to draw East Suffolk Council’s attention (a reminder) to the physical limits boundary in this area and to ensure the following policies are adhered to:*

- **DM6 Residential Annexes (especially point (ii) reference to Countryside)**
- **DM18 Static Holiday Caravans, Cabins & Chalets**

Response - Rushmere St Andrew Parish Council would like to make the following comments: Whilst not proposing any specific recommendation for granting this legality request or not, we feel it would be prudent to draw East Suffolk Council’s attention (a reminder) to the physical limits boundary in this area and to ensure the following policies are adhered to:-DM6 Residential Annexes (especially point (ii) reference to Countryside)-DM18 Static Holiday Caravans, Cabins & Chalets

Councillors noted this.

DC/20/1085/FUL	689 Foxhall Road, Rushmere St Andrew	IP4 5TA	Rear extension and replacement roof to form first floor accommodation
----------------	---	---------	---

Mr Richings gave a situation report following his examination of the proposal documentation.

Application form – No pre-application advice sought. Materials – walls to match and also hardi-plank board to front gables (colour to be confirmed); roof concrete interlocking tiles to match; windows & doors existing white upvc, proposed anthracite upvc.

Plans – The proposal is to convert an existing bungalow to a chalet style two storey property. The overall ground-floor footprint is virtually the same as existing, albeit, in the north-east corner, a slightly angled-in wall is moved outwards to provide a broadly rectangular footprint. The height of the build is increased by approximately one-third & the roof profile is changed from “hipped” to “gable” with “ridge” across the width of the building, with “gable” at front of building with two small windows included at 1st floor level. Two dormer windows are provided to the rear of the property.

Latest Consultation Expiry Date – 02/04/20 (Site Notice)

Consideration – Some work has already started – a chimney stack has been removed for example. The existing bungalow is currently located within the midst of a line of four hipped roof bungalows. Foxhall Road has a very varied mix of single & two storey dwellings of varied shapes & sizes – indeed a hipped roof chalet is located two doors away. Both adjacent properties have garages beside no 689, limiting the impact of overlook from the rear dormer windows.

Response: Rushmere St Andrew Parish Council recommends approval.

Councillors noted this.

DC/20/1133/TPO	130 The Street, Rushmere St Andrew	IP5 1DH	Lime tree to front house – to be pollarded down to main fork at around 6pm because of increasing dieback in upper crown and falling debris
----------------	---------------------------------------	---------	--

Mr Richings gave a situation report following his examination of the proposal documentation.

Application form – Checkatrade.com checked - a bone-fide tree surgeon acting as agent. "The lime tree is fairly old but still tall and therefore struggles to get water up to the upper canopy. As a result, there is an increasing amount of branch die-back & deadwood being dropped on the house roof & drive. I recommend to pollard it to make it safe & allow rejuvenation. The neighbours lime tree has already been pollarded."

Plans – Simple location plan provided.

Latest Consultation Expiry Date – 02/04/20 (Standard Consultation)

Consideration – Appears to be an ad-hoc request for responsible maintenance of listed tree. Similar applications were permitted in 2006 & 2013 so a 7-year review cycle is in place.

Response: Rushmere St Andrew Parish Council recommends approval.

Councillors noted this.

6. TO MAKE RECOMMENDATIONS ON THE FOLLOWING PLANNING APPLICATIONS

DC/20/1291/FUL	57 Chatsworth Drive, Rushmere St Andrew	IP4 5XA	Single storey extension
----------------	--	---------	-------------------------

Mr Richings gave a situation report following his examination of the proposal documentation.

Application form – Pre-application advice sought - DC/20/0372/PREAPP – refers to letter but no details given. Materials to match existing.

Plans – The proposal involves a single storey side extension, with lean to roof style, located totally between existing dwelling & garage to create a utility room. No openings to front elevation, door & window to rear elevation.

Latest Consultation Expiry Date – 21/05/20 (Neighbour & Standard Consultation)

Councillors considered the application carefully.

Mr Newton proposed approval of the application, with an Informative Note to recommend that the front elevation be broken up with a window. This was seconded by Mr Westrup. Resolved with ALL in favour.

Response: Rushmere St Andrew Parish Council recommends APPROVAL, Informative Note: It is recommended that the front elevation be broken up with a window.

DC/20/1579/FUL	21 Ditchingham Grove, Rushmere St Andrew	IP5 1WE	Proposed two storey rear extension
<p>Mr Richings gave a situation report following his examination of the proposal documentation.</p> <p><u>Application form</u> – No pre-application advice sought. Materials to match existing.</p> <p><u>Plans</u> – This is a corner plot, with the rear of no 21 set forward from the rear of no 19 which has a ground floor side window towards the rear, currently facing no 21's side fence. The rear of no 21 is fairly distant from no 23, and separated by no 21's detached garage. The proposal is to elongate (by about 30%) the existing gabled roof property into the rear garden, towards the garage, to align roughly with the rear of no 19.</p> <p><u>Latest Consultation Expiry Date</u> – 21/05/20 (Neighbour & Standard Consultation)</p> <p>Councillors considered the application carefully.</p> <p>Mr Whiting proposed approval of the application, seconded by Mr Westrup, Resolved with ALL in favour.</p> <p>Response: Rushmere St Andrew Parish Council recommends APPROVAL.</p>			
DC/20/1640/FUL	37 Beech Road, Rushmere St Andrew	IP5 1AN	Single storey rear extension
<p>Mr Richings gave a situation report following his examination of the proposal documentation.</p> <p><u>Application form</u> – No pre-application advice sought. Materials to match existing.</p> <p><u>Plans</u> – This is a semi-detached bungalow, located to the north of the adjoining dwelling. The property has been extended to the rear, over the years, & this is a further extension to the rear, inset away from the adjoining property boundary and in line with a previous rear extension. There appears to be an anomaly in the plans regarding the height of the proposed extension roof – “side elevation (n)” is shown (erroneously?) higher than “side elevation (s)” / “rear elevation (e)”.</p> <p><u>Latest Consultation Expiry Date</u> – 28/05/20 (Neighbour & Standard Consultation)</p> <p>Councillors considered the application carefully.</p> <p>Mrs Richardson-Todd proposed approval of the application, seconded by Mr Francis. Resolved with ALL in favour.</p> <p>Response: Rushmere St Andrew Parish Council recommends APPROVAL.</p>			

7. ANY OTHER PLANNING APPLICATIONS RECEIVED SINCE THE PUBLICATION OF THIS AGENDA

Mr Richings advised that the following application was received:

DC/20/1716/TPO	64A Yewtree Grove, Rushmere St Andrew	IP5 2GL	TPO 1998-0113 T1 Pine Tree to the rear of the rear garden, causing substantial damage to the drains, patio and fence, see supporting photos. Fell
<p>Mr Richings gave a situation report following his examination of the proposal documentation.</p> <p><u>Application form</u> – “Alleged damage to property - e.g. subsidence or damage to drains or drives” box ticked.</p> <p><u>Property History</u> – An “infill” chalet bungalow constructed in 2000 in close to tree with existing TPO.</p> <p><u>Plans</u> – A series of photographs provided showing relevant tree plus excavations carried out beneath patio & lawn area in rear garden along underground pipe.</p> <p><u>Latest Consultation Expiry Date</u> – 28/05/20 (Neighbour & Standard Consultation)</p>			

Mr Wright, the Parish Tree Warden, recommended approval provided that the work should be carried out from September onwards because of nesting birds and that all other trees in close proximity to the TPO are to be protected whilst the work is undertaken.

Councillors considered the application carefully.

Mrs Richardson-Todd proposed approval of the application provided that the work should be carried out from September onwards because of nesting birds and that all other trees in close proximity to the TPO are to be protected whilst the work is undertaken., seconded by Mr Westrup. Resolved with ALL in favour.

Response: Rushmere St Andrew Parish Council recommends APPROVAL provided that the work should be carried out from September onwards because of nesting birds and that all other trees in close proximity to the TPO are to be protected whilst the work is undertaken.

Mr Richings informed councillors that the Parish Council received an outline application - DC/20/1736/OUT, 138A The Street, Rushmere St Andrew to comment on. This application will be considered at the next P&D meeting.

8. TO NOTE PLANNING DECISIONS RECEIVED SINCE THE LAST MEETING

DC/20/0230/FUL	12 Elm Road, Rushmere St Andrew	Brick Annex to the rear garden of existing property Planning Committee recommended refusal 30/01/2020 East Suffolk Council – Planning permission granted on 09/03/2020
DC/20/0203/FUL	4 Lawford Place, Rushmere St Andrew	Relocation of fence Planning Committee recommended refusal 30/01/2020 East Suffolk Council – Planning permission refused on 17/03/2020
DC/20/0687/FUL	4 Mendip Drive, Rushmere St Andrew	Construction of part single storey front & rear extensions and two storey side extension Planning Committee recommended approval 04/03/2020 East Suffolk Council – Planning permission granted with conditions on 03/04/2020
DC/20/0795/FUL	35 Salehurst Road, Rushmere St Andrew	Single storey rear extension, 1 st floor side extension, conversion of garage to living accommodation Planning Committee recommended approval 04/03/2020 East Suffolk Council – Planning permission granted with conditions on 17/04/2020
DC/20/0781/FUL	Hill Farm House, Lamberts Lane, Rushmere St Andrew	Erection of timber summer house in garden. Proposed location as per document 1. Would not be visible from public footpath, nor from our house, except from utility room window and small bedroom windows, see document 2. We thought carefully about where to locate it, and proposed site is screen by hedge and fencing and climbing rose. There would be no significant impact on the house or view. It would not adjoin the house and would not be permanent, in that it could easily be dismantled. Document 3 is an example of the proposed summer house. Planning Committee recommended approval 04/03/2020 East Suffolk Council – Planning permission granted with conditions 14/04/2020
DC/20/1197/TPO	26 Fellbrigg Avenue, Rushmere St Andrew	Mature Oak tree – our tree surgeon wishes to take down several large limbs that overhang the rear of 26 Fellbrigg Ave. The crown of the tree will be left intact. Delegated recommended approval 13/04/2020

		East Suffolk Council – Planning permission granted on 05/05/2020
DC/20/1260/FUL	43 Bixley Drive, Rushmere St Andrew	It is proposed to convert the double garage into a craft room and bicycle store. Broadly two thirds of the existing garage will have an additional insulated floor inserted, insulated walls added inside the existing brickwork and a ceiling fixed to the underside of the existing ceiling joists (with loft insulation). A new window (to match existing house windows) will be inserted on the southern face. The existing twin up and over double doors will remain to retain the ambience of a domestic garage. The existing personnel door from the garden will be retained and used as the entrance to both cycle store and craft room. There will be no services (other than electricity) in the converted garage. Delegated recommended approval 13/04/2020 East Suffolk Council – Planning permission granted with conditions on 07/05/2020
DC/20/1321/FUL	28 Bent Lane, Rushmere St Andrew	Proposed Front Single Storey Extension Delegated recommended approval 13/04/2020 East Suffolk Council – Planning permission granted with conditions on 11/05/2020
DC/20/1085/FUL	689 Foxhall Road, Rushmere St Andrew	Rear extension and replacement roof to from first floor accommodation Delegated recommended approval 31/03/2020 East Suffolk Council – Planning permission granted with conditions on 04/05/2020
DC/20/1133/TPO	130 The Street, Rushmere St Andrew	Lime tree to front of house – to be pollarded down to main fork at around 6m. because of increasing dieback in upper crown and falling debris. Delegated recommended approval 31/03/2020 East Suffolk Council – Planning permission granted on 29/04/2020

9. ENFORCEMENTS & APPEALS – TO NOTE/REPORT ANY RELEVANT MATTERS

None

10. TO CONSIDER AND COMMENT ON THE MODIFICATIONS TO THE SUFFOLK COASTAL LOCAL PLAN TO ADDRESS ISSUES RAISED BY THE INSPECTOR

The former Suffolk Coastal District Council (now East Suffolk Council) submitted the Suffolk Coastal Local Plan to the Secretary of State on the 29th March 2019 for Examination. The Planning Inspector was appointed to conduct the examination to determine whether the Local Plan is sound. Public hearings took place between August and September last year. Following the close of the public hearings, the Inspector has written to East Suffolk Council advising what main modifications are likely to be required in order for the plan to be found sound.

Before the Inspector can finalise his conclusions on the soundness of the Plan, these Main Modifications need to be consulted on alongside an updated Sustainability Appraisal and Habitat Regulations Assessment of the modifications. Responses to the consultation will be considered by the Inspector before he prepares his final report on the Suffolk Coastal Local Plan.

This consultation is on the modifications and it is only these which are available for comment. The consultation will end on Friday 10th July 2020. A discussion followed regarding the main modifications and implications of this for the Parish Council. Councillors agreed to note the publication of the main modifications.

11. TO CONSIDER AND APPOINT A PLANNING CONSULTANT TO SUPPORT THE DEVELOPMENT OF THE RUSHMERE ST ANDREW NEIGHBOURHOOD PLAN

It is recommended that a planning consultant be appointed to support the development of a neighbourhood plan for the parish. The Parish Clerk informed Councillors that she sourced three quotations from planning consultants to support the development of a neighbourhood plan for the parish.

Places4People Consultancy (Director Mr Ian Poole) is a local planning consultant that has significant planning knowledge and experience with supporting parish and town councils to develop neighbourhood plans. Places4People Consultancy quoted £1,218.00 + VAT for supporting the parish with phase 1 of the neighbourhood plan namely to collect appropriate evidence and identification of the issues. To support the parish with all of the phases of the neighbourhood plan would cost £9,245.00 + VAT. The Parish Council received positive feedback from Town and Parish Councils that worked with this Consultancy on their Neighbourhood Plans.

Troy Planning is a consultancy based in London. Troy Consultancy quoted £1,450 + expenses (travel to meet the neighbourhood plan working group) + VAT to draw up a feasibility study that will involve an initial workshop with the working group, policy review of the Local Plan and recommending what the focus of the neighbourhood plan should be, the tasks involved and to draw up a timeline of tasks/ activities. The consultancy indicated that they were unable to quote for support for the steps beyond phase 1 as it is not clear what the focus of the neighbourhood plan would be at this stage.

Modicum Planning is situated in Ely in Cambridgeshire. The consultancy quoted £3,825 plus travel expenses from Ely + VAT to support the parish council with Phase 1 of the Neighbourhood Plan. The quote is for an inception meeting, review of existing evidence sources applicable to the neighbourhood plan, report on the key implications for the Neighbourhood Plan working group, highlight gaps and recommend if any technical work should be commissioned, review of policy context, advise group on what is required with regards to community engagement, facilitate neighbourhood scoping workshop with neighbourhood plan working group and written advice on scope of neighbourhood plan including themes objective and policy ideas. The consultancy indicated that they were unable to quote for support for the steps beyond phase 1 as it is not clear what the focus of the neighbourhood plan would be at this stage.

A discussion followed about the advantages and disadvantages of each quotation and it was noted that Places4People Consultancy are the cheapest quotation, it is a local company and positive feedback regarding the company has been received from other parish/ town councils. The Clerk and Mr Whiting made councillors aware that since Places4People Consultancy was cheaper for support on the first phase of the neighbourhood plan it is recommended to appoint them to support the parish council with all of the phases of the neighbourhood plan in accordance with their quotation of £9,245.00 + VAT.

Mr Whiting proposed that the Parish Council appoint Places4People Consultancy to support the preparation of a Neighbourhood Plan for the parish for a total of £9,245.00 + VAT as per their quotation.

This was seconded by Mrs Richardson-Todd. Resolved with ALL in favour.

12. TO CONSIDER AND PURCHASE ORDNANCE SURVEY MAPPING FOR THE PARISH

One of the steps of drawing up a neighbourhood plan for the parish is to review current evidence and sources of information. This information together with the input from residents will help identify the issues and themes to consider in the neighbourhood plan. An important source of information is Ordnance Survey mapping for the parish. The cost for an annual subscription to Parish Online is £270 + VAT. A discussion followed about the merits of this proposal.

Mrs Richardson-Todd proposed that the Parish Council pays for an annual subscription to Parish Online for one year at a cost of £270 + VAT once work on the Neighbourhood Plan for the parish commences. Mr Whiting seconded this. Resolved with ALL in favour.

13. TO CONSIDER AND COMMENT ON EAST SUFFOLK COUNCIL'S LOCAL VALIDATION REQUIREMENTS FOR PLANNING APPLICATIONS

The Clerk informed Councillors that East Suffolk Council is currently consulting on the Local Validations Requirements for Planning Applications. This is a technical document that covers what information should be submitted by applications before an application is validated. It is detailed and covers most obvious requirements. Councillors noted the consultation document.

14. ANY OTHER MATTERS & CORRESPONDENCE

The Clerk informed Councillors a member of the public that lived in the parish for a significant period of time, would like to donate and dedicate a seat in memory of her late husband. She was hoping that the seat could be placed at Chestnut Pond/ The Street. Councillors considered this and suggested that the verge outside 81 The Street be investigated. The Clerk to contact the relevant parties about the suggestion and report back to Parish Council.

The Clerk reported that she received a Service Level Agreement from East Suffolk Council for the Neighbourhood Plan for the Parish.

12. DETERMINATION OF ITEMS FOR FUTURE AGENDA

Planning application DC/20/1736/OUT, 138A The Street, Rushmere St Andrew and the Service Level Agreement with East Suffolk Council regarding the Neighbourhood Plan for the parish.

13. CLOSE OF MEETING

The Chairman closed the meeting at 19.47 pm.