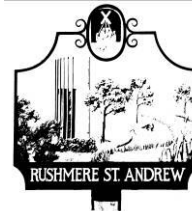




Rushmere St. Andrew Parish Council

www.rushmerestandrew.onesuffolk.net

"Seek The Common Good"



Minutes of the Parish Amenities & Services Committee meeting held on 18th JULY 2019 at TOWER HALL
at 7.30pm

CHAIRMAN:	Mr J Wright
COMMITTEE MEMBERS PRESENT:	Mr B Ward, Mr C Griggs, Mr D Francis, Mr R Nunn, Mr J Westrup, Mrs M Brown, Mr R Whiting, Mrs B Richardson-Todd, Mr J Wright
OTHER COUNCILLORS PRESENT:	
APOLOGIES:	Mr P Richings (Family Commitment), Mrs S Todd (Family Commitment), Ms C Evans (Unwell), Mr M Newton (Another Commitment)
CLERK:	Mrs S Stannard
ASSISTANT CLERK:	Mrs S Jenkins. Minutes taken by Mrs S Jenkins
ALSO PRESENT:	0 Members of the Public

NAR Old AP no action recently, **INP** In progress not resolved, **NEW** → New AP this meeting, **CLD** Cleared by this meeting

1. APOLOGIES & APPROVAL OF ABSENCE, PROTOCOL AND CONDUCT REMINDERS

The Chairman reminded Councillors of the Code of Conduct, protocol for debate and statutory rights to film, record, photograph or otherwise report on the proceedings of the meeting.

Apologies were noted as detailed above. Mr R Nunn proposed acceptance of reasons for councillor absence, seconded by Mr C Griggs with ALL in favour.

2. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 16th MAY 2019

Mr D Francis proposed acceptance of the minutes, seconded by Mr B Ward, with ALL in favour. The minutes were duly signed as a correct record.

3. DECLARATIONS OF INTEREST

Mr Whiting stated that as a member of Suffolk County Council he may be asked to reconsider any matter from this meeting at County Council and at any relevant Committee/Sub Committee and in so doing, shall take into account all relevant evidence and representations made at the County level before coming to a decision.

There were no other declarations made.

4. PUBLIC PARTICIPATION

a. To Identify Public Participation with Respect to Items on this Agenda

None

b. Public Forum – Members of Public/Parish Councillors May Speak on Any Matter

Mr R Whiting asked the Parish Council to consider looking into a Neighbourhood Plan. The Clerk was asked to investigate on the financial cost, funding and if the Parish can produce a partial plan involving part of the Parish. Mr R Whiting stated that he would be willing to contribute funding from his locality budget if necessary. The idea of a Neighbourhood Plan also to be explored at any public meetings.

The Clerk was asked to chase work on the Bixley Lane Footpath and to ask Chater to cut back vegetation on the Ransom strip which were raised by Mr D Francis.

Mr J Wright asked for it to be noted that literature relating to the meeting on the Northern Bypass mentioned 'Rushmere St Mary' which does not exist. Rushmere St Andrew was not invited to this meeting and have made no decision as yet on the Northern Bypass.

Mr C Griggs asked if the excess of weeds in Limes Pond need to be looked at. Greenways to be asked to look at this and report back.

5. ALLOTMENTS

a. Update and Any Queries from Councillors

Mr J Westrup reported that SCL Landscape Management have been asked to provide a quote to cut back the hedge by the Stables.

Mr J Westrup updated councillors on CCTV at the Allotment. Permission had not been granted on placing a camera on the Old Forge so Digital Dimensions have been asked to look at other options.

b. Update on Pest Control

The Assistant Clerk advised that the Allotment Manager reported a rat problem on Plots 8A 8B & 8D with rat holes evident on plot 8D. Suffolk Coastal Norse have visited the Allotments but could not see evidence of rats. They will revisit on Friday 19th July 2019.

c. **NEW → To Approve Placement of Beehives**

At the Allotment Panel Meeting on 20th June Mr J Westrup reported that he has been approached by an Ipswich resident who would like to have permission to place a Beehive on one of the grass areas at the Allotments.

There would be 1 tenant with up to 3 beehives installed at the back of the Allotment along with space for 1 6x4 ft shed provided they fulfil the criteria (provide evidence of a bee keeping qualification, public liability insurance and they are a member of the Local Beekeepers Association), a £50 deposit and a signed tenancy agreement.

The Assistant Clerk confirmed that the resident has provided all required documentation to satisfy the criteria. A deposit of £50 has been requested and a tenancy agreement is to be signed by the tenant.

All Allotment holders have been advised of the intention to install beehives at the Allotment. Several have expressed support. One query has been received which Mr J Wright has responded to about parking in the area of the beehives.

6. ENVIRONMENT AND LEISURE

a. Update on the Wildlife Board at Chestnut Pond

19/07/18 The Clerk to contact Mr J Baker from The Greenways Project to chase the design, production and installation of a wildlife board at Chestnut Pond.

20/09/18 Following the Mill Stream and Sandlings Local Nature Reserve Walkabout on 19 September it was decided to ask James Baker to contact the illustrator for costs to produce pictures for a new wildlife Board with a central picture of the pond surrounded by other pictures on local information/history.

15/11/18 Mr Baker from Greenways has been in contact with an artist that they use for information boards on the Sandlings/ Mill Stream LNR. He has asked if there is any interesting facts/ history to include on the noticeboard. Mr Baker will inform the Clerk of dates to meet with the artist. A meeting is to be arranged with interested parties who have any knowledge of the pond. The Assistant Clerk to place an article in InTouch to request information about the pond.

17/01/19 An article was placed in InTouch to request that anyone with information on Chestnut Pond get in touch with the Parish Council. No one has responded. There has been an initial discussion between the artist and Mr J Baker (The Greenways Project) about the board and a further update on the notice board has been requested.

21/03/19 James Baker came into the Parish Office on Wednesday 20th March to discuss the text and pictures for the Wildlife Board with the Clerk and Assistant Clerk. Thanks, were noted to Mr R Whiting for funding. The Clerk reported that 50% of the money has been received and that the balance will be received in May. Consideration will be given to the reallocation of funding from the late Mr A Eaton.

16/05/19 The artist is working on the information board. It was agreed by ALL to recommend to the Parish Council to earmark funding from the late Mr A Eaton for an alternative use/project.

18/07/19 The Clerk reported that the pictures for the board had been completed and that it was expected to be installed within the next 2 months.

b. CLD Report on Rotten Hawthorn Tree at Kelvedon Play Area

The Assistant Clerk reported that delegated authority was used to instruct SCL Landscape Management to remove the top of a rotten hawthorn tree at Kelvedon Play Area as a matter of public safety. The cost was £130.00 plus VAT.

A resident in Ickworth Crescent whose garden runs along the back of Kelvedon Play area has expressed concern about the height of the hawthorn trees in the Play Area. SCL Landscape Management have provide a quote to cut back the trees but Mr J Wright has inspected the trees and advised that they are not likely to fall over but to propose that SCL Landscape Management take another look in September to assess the situation. Mr J Wright to arrange to meet the resident to discuss further.

18/07/19 Mr J Wright reported that he had looked at the trees and no work need doing at present. Agreed by ALL to clear.

c. INF To Approve Contractor to Implement Recommendations from the Tree Inspection Survey

Due to the dangerous nature of a broken branch hanging down at Chestnut Pond delegated authority has been used to request that SCL Landscape Management cut the branch down as soon as possible. The cost is £75 plus VAT (The tree will need to be climbed in order to cut the branch down). Two broken branches have been removed.

The Assistant Clerk/Clerk to investigate the location of the trees and the cost of an inspection of those trees in the parish. SCL Landscape Management, Greenways and Tom Lyon Tree Services Ltd to be asked for quotes.

15/11/18 The Parish Clerk reported SCL initially indicated that they would be able to quote but are no longer able to quote for the inspection at this time. Greenways is not able to do this work. Greenways indicated that they would be able to ask Ipswich Borough Council for a quote. We have not received this quote yet. The Clerk contacted Tom Lyon Tree Services Ltd and Owen Acres Tree Services and is waiting for quotations. The Clerk to also ask Ben Miller from Acorn Trees for a quotation. It was agreed that the company performing the inspection must be able to issue a certification of inspection. When the inspection is done, they should be asked to also note any trees on private property that are a possible problem so that the landowner can be written to. Proposed by Mr P Richings to agree to the use of delegated authority by the Chairman of the Council and the Clerk to appoint a company to complete tree inspections, seconded by Ms C Evans and agreed by ALL.

17/01/19 The Assistant Clerk has received a quote from a colleague of Tom Lyon, Jason Mcphie at Arboreal Associates (Creeping St Mary). To perform an initial tree safety survey at 10 sites around the parish is £1,675 with any additional site visits charged at £75 per hour. The survey includes a survey of the significant trees over 100mm diameter and to provide an arboricultural safety report.

Owen Akers Tree Services are not able to quote as they do not have the right qualifications to be able to provide a certificate. They have offered to quote for work as a result of the Tree Survey and to be available for emergency call out in high winds.

A request for a quote has been sent to Borough Landscapes (Ipswich Borough Council) and to AlisonK-Arbiculture (Ipswich) but no quotes have yet been received as they were only sent out in the last 2 days once it became clear all but one of the current companies could not quote.

It was agreed to wait for the outstanding quotes and for the Assistant Clerk to source further quotes.

21/03/19 AlisonK-Arbiculture decided to not quote at present. The Assistant Clerk has received a quote form Ipswich Borough Council for £1,680 plus VAT.

Mr R Whiting proposed acceptance of the quote for £1,680 by Borough Landscapes to carry out a tree inspection in Rushmere St Andrew Parish, seconded by Mr M Newton and agreed by ALL.

16/05/19 The Assistant Clerk reported that Ipswich Borough Landscapes had completed the tree survey and had provided a certificate of completion. Copies of the tree survey were passed around to the councillors. It was agreed by ALL that 3 quotes for the recommended work should be obtained and considered at the next PA&S meeting and that any work should be carried out within the recommended 6 months.

18/07/19 The Assistant Clerk reported that 3 quotes have been received to carry out the work recommended by the Tree Inspection Survey.

Acorn Trees £1,350
Tom Lyon Tree Services £1,550
SCL Landscape Management Ltd £1,855

Mr C Griggs proposed that Acorn Trees be appointed at £1,350 to carry out the work in September 2019, seconded by Mr R Whiting and agreed by ALL.

d. INP Update on the Addition of a Litter bin at Chestnut Pond

An email was received from Dr Wood requesting that the litter bin at Chestnut Pond be moved to a more visible and convenient location.

The cost of a new litter bin with base and installation is £225 plus VAT.

It was proposed by Mr C Griggs that councillors meet at Chestnut Pond and review the position of the litter bin, seconded by Mr R Whiting and agreed by ALL. 16/05/19 Councillors Mr P Richings, Mr D Francis and Mr J Westrup and the Clerk and Assistant Clerk met at Chestnut Pond on Tuesday 14th May at 10.00am. It was agreed to recommend to the PA&S Committee to install a new additional bin by the 'Do not feed the ducks' sign. Mr J Wright mentioned that there were drainage pipes in this area, and this should be investigated further prior to installation of the litter bin. It was proposed by Mr P Richings that an additional bin be installed next to the 'DO not feed the ducks' sign at Chestnut Pond, seconded by Mr B Ward and agreed by ALL.

18/07/19 The Assistant Clerk reported that Suffolk Coastal Norse have advised the installation of the litter bin will be before Tuesday 23rd July 2019.

e. NEW → To Approve Maintenance on Chestnut Pond

The Clerk reported that Mr J Baker from Greenways had looked at the edging around Chestnut pond and had advised 3 options.

1. To knock loose posts out and add new sweet chestnut posts that would match the current posts.
2. Remove a few more posts to create a gentle edge around the pond which will be better for the wildlife.
3. Do nothing

Option 1 and option 2 would cost £150 plus VAT.

Mr C Griggs proposed option 2 that Greenways be appointed to carry out to remove a few more posts to create a gentle edge around the pond at a cost of £150 plus VAT, seconded by Mr R Whiting and agreed by ALL.

The branches on the willow trees at Chestnut Pond need lifting to increase visibility of the pond and briars at the back of the pond need cutting back. It was agreed to ask Acorn Trees to do this when they do the Tree Inspection work.

SCL Landscape Management Ltd have quoted £250 plus Vat to remove the branch on the willow tree at the rear of the pond where a swing is frequently attached. It was proposed by Mr J Wright that SCL Landscape Management Ltd remove the branch at the quoted price of £250 seconded by Mr R Whiting and agreed by ALL.

7. PLAY SPACES

a. Update on Play Area Inspection Reports

16/05/19 Grass has seeded itself into the mulch surfacing at Tower Hall Play area. SCL Landscape Management has been asked to look at this as part of their current contract.

18/07/19 The Assistant Clerk reported that SCL Landscape Management Ltd have treated the area where the grass has seeded itself into the mulch.

The Assistant Clerk reported that the All-Inclusive Roundabout has been installed on Broke Hall Playing Field and the gates have been installed at Yew Tree Play Area.

The Assistant Clerk reported that the July Play Area Inspection reports had identified 2 high priorities as listed under items 7b and 7c and 3 x medium risks (cradle seats and the multi-pondo at Chestnut Play Area and the swing seats at Kelvedon Play Area) that would need to be looked at in the next 12 months.

b. NEW To Approve Repair of Wet Pour Surfacing on the Play Areas

The Assistant Clerk reported that the PlayQuip Maintenance Inspection Reports flagged up issues with the wet pour surfacing at Tower Hall Play Area. There are gaps which are a trip hazard and at points the wet pour can actually be lifted up. Medium Risk. PlayQuip have inspected the area again and quoted in total £639.73 to repair all surfacing issues at Tower Hall Play Area. It was proposed by Mr J Westrup for PlayQuip to repair the surfacing at Tower Hall Play Area at £639.73, seconded by Mr C Griggs and agreed by ALL.

c. NEW → To Approve Repair of Kompan Multi Play Unit at Broke Hall Playing Field

The Assistant Clerk reported that the PlayQuip Maintenance Inspection Report for July had increased the risk of the rubber connectors on the Kompan Multi Play Unit at Broke Hall Playing Field from 10 to 12. The rubber connectors have badly deteriorated, with sticky residue transferring like wet paint or tar. They advise consideration being given to either replacing the rubber connectors or putting the equipment out of use.

There is a 1 year warranty on the rubber connectors. They should last 5-6 years. PlayQuip have quoted £3,367.72 to completely dismantle the unit, remove all of the connector balls and replace with 17 new genuine Kompan connectors then reassemble. Mr J Westrup proposed to accept the quote from PlayQuip at £3,367.72 to repair the rubber connectors, seconded by Mr R Whiting and agreed by MAJORITY.

d. To Appoint Volunteers to Perform Visual Inspections on Chestnut and Kelvedon Play Areas

The Assistant Clerk reported that Mrs M Brown has stepped down as the volunteer at Chestnut Play Area due to family reasons. Mrs A Bridger has agreed to take on this role.

No one volunteered for the role of volunteer at Kelvedon Play Area, Assistant Clerk to complete visual inspections.

e. Update of Anti-Social Behaviour in the Parish

The Assistant Clerk reported that the Clerk, the Assistant Clerk and Mr J Wright met with PCSO Read on 10th July. They discussed anti-social behaviour and the need to ask members of the public to report it, which they can do this anonymously. A resident reporting seeing a scooter near the five aside goal posts on Sandlings LNR and young people smoking weed sitting on the benches which would explain the amount of litter in this area including beer cans. This has been reported to the PCSO. The PCSO has confirmed she will be monitoring the heath on the last day of term 24th July from 12 Midday. The possibility of the PCSO working late shifts at the weekends was also discussed.

f. NEW → To Consider the Installation of a Connecting Path at Broke Hall Playing Field

The Assistant Clerk reported that a quote had been requested from R Butcher Surfacing Ltd (recommended by PlayQuip) who are experienced in laying paths in play areas to lay paths at Broke Hall Playing Field.

Footpath from the entrance to Broke Hall Play Area to the All-inclusive Roundabout £4,127.57 plus Vat.

Footpath from the entrance to Broke Hall Play Area to the All-inclusive Roundabout and to access other play equipment £7,663.05 plus vat.

It was decided to look at allocating funding for this in next year's budget.

8. ROADS, VERGES AND FOOTPATHS

a. Update Regarding Playford Road Traffic Calming Scheme

Mr J Wright provided councillors with an update on the scheme. It was proposed by Mrs B Richardson-Todd to approve acceptance of the plans for Playford Road Traffic Calming Scheme, seconded by Mr B Ward and agreed by Majority.

b. INP Update on Replacement of Grit Bin in Foxwood Crescent

21/03/19 A resident of Foxwood Crescent has reported a split in the Grit Bin on the grass verge on the corner of No.5. The resident also reported that the bin keeps getting knocked by cars reversing into it which pushes the grit bin into their hedge killing the plants with the grit that then falls out of the split in the side of the bin. When the Clerk and Assistant Clerk went to check the bin another resident driving past also confirmed that cars frequently reverse into the bin due to its location. Need to consider whether to replace the broken bin or to replace and relocate the bin.

The cost of a new dark green grit bin from gritbins.net £64.99 plus £17 delivery (Total £81.99)

The cost of a recycled black grit bin from gritbins.net £44.99 plus £17 delivery (Total £61.99)

It was proposed by Mr R Whiting to send a letter to residents of Foxwood Crescent to gauge their opinion on the location and necessity of the grit bin, seconded Mr M Newton. Resolved with majority in favour.

16/05/19 The Assistant Clerk reported that a questionnaire was sent out to all residents in Foxwood Crescent about the location of the grit bin. 15 replies were received. The replies and the information contained in the Suffolk County Council Grit Bin Guidance and Application Procedure were considered by councillors. It was proposed by Mr R Whiting to replace the grit bin in its current position, seconded by J Westrup and agreed by MAJORITY.

18/07/19 The Assistant Clerk reported that SCL Landscape Management Ltd have been instructed to install the grit bin when it is received by them at their premises. They will also add a wooden post behind the grit bin to stop the bin from being pushed into the local resident's garden. The Grit Bin has been ordered from Gritbins.net and will be delivered to SCL next week.

c. Update on Bell Lane Foxhall Road Junction

Mr R Whiting reported that ideas for traffic calming on the Bell Lane, Foxhall Road junction would be distributed for consultation and that Rushmere St Andrew Parish Council would be asked to comment.

9. NEW → TO APPROVE THE PURCHASE OF REPLACEMENT PADS FOR DEFIBRILATOR UNITS

The Assistant Clerk reported that the pads on the defibrillator units in the parish were all under 3 months to their expiry date. Mr J Westrup proposed to purchase 3 replacement pads and 1 spare at £119.60 plus Vat, seconded by Mrs B Richardson-Todd and agreed by ALL.

The Assistant Clerk to look at running a training event.

10. BEACON

a. INP Update on Time Capsule Project at Broke Hall School

At the Beacon Working Party Meeting on 6th December 2018 the Assistant Parish Clerk reported on the actual final figures compared to the budget previously agreed by the Beacon Working Party. The amount for legacy and payment for volunteer services is £2,671.53.

The Assistant Clerk provided an update on The Broke Hall School Tree Planting project, a project to be funded by legacy. Mr J Baker from the Greenways Project has agreed to help with the planting of a hedge at the school. The plants will be purchased from Swann's Nursery. The Assistant Clerk met with Mr Pollard from Broke Hall School and they have agreed for year 5 to take part in the hedge planting project which will include the burial of a time capsule under a dedication plaque. It was suggested that funding be set aside for maintenance of the hedge. Mr J Wright produced photographs of Willow tunnels which the Assistant Clerk was asked to take to Mr Pollard for opinion. Planting is set for March 2019. The Assistant Clerk was asked to keep Councillor and School Governor Mrs S Todd updated.

21/03/19 The planting of the 100 trees at Broke Hall School took place on Monday 11th March attended by Councillor James Wright, Councillor Mirabel Brown and the Assistant Clerk. The year 5 children had a great time and learnt a lot about the environment thanks to James Baker and volunteers from The Greenways Project. Photographs and a link to a short film published by the East Anglian Daily Times can be found on the parish website at <http://rushmerestandrew.onesuffolk.net/>. Broke Hall School has also put a link to the Rushmere St Andrew Parish website and a short article about the event. The next stage is for the year 5

children to complete work to fill the time capsule which will be buried along with a dedication plaque on Thursday 23rd May at 10.45 at Broke Hall School. An official invitation will be sent out.

16/05/19 The Assistant Clerk reported on a meeting with Mr S Pollard at Broke Hall Primary School on Tuesday 14th May. The trees are already knee high and growing well. The contents of the Time Capsule were ready and Broke Hall Primary School are going seal the time capsule so that it is dry and ready for burying on Thursday 23rd May. The time capsule will be laid by the retiring caretaker and the plaque (which has already been cemented into the ground) will be dedicated by a member of the Parish Council along with 2 year 5 pupils. It was agreed that Mrs M Brown should dedicate the plaque. The ceremony will take place in front of the whole school at 10.45am. Councillors to arrive at the school at 10.30am and ask for Mr Sam Pollard. A press release will be sent out by the Assistant Clerk on Monday 20th May.

18/07/19 Councillors, year 5 pupils and Broke Hall staff gathered at Broke Hall Primary School on Thursday 23rd May. The time capsule was buried by the retiring school caretaker and the plaque unveiled by Mrs M Brown and 2 pupils from year 5. It was a great success and conclusion to the Beacon Event Project. There was a full page article and photographs in the Evening Star on page 10.

Mr James Baker from Greenways will be performing maintenance work on the tree planting area over the summer. There is £506.21 left from the Beacon Event Budget for the continuation of maintenance of the area over the next 3 years in order to guarantee its success.

11. ACTION POINTS AND CLEARANCE OF ITEMS NOT ELSEWHERE ON AGENDA

a. CLD To Note Conclusion of the Pest Control Contract at the Allotments and the Ponds

Suffolk Coastal Norse have confirmed that regulations in respect of baiting have recently changed and you are not able to permanently bait anymore. They have advised treatment as and when it is required rather than retain a Pest Control contract. They have left the boxes in-situ for this reason.

Mr R Potter reported evidence of rats at the allotment. As no private baiting is permitted the Assistant Clerk is to contact Suffolk Coastal Norse to investigate and take the appropriate action.

16/05/19 The Assistant Clerk reported that Suffolk Coastal Norse had placed down 2 boxes containing bait and 2 traps which were placed inside the compost bins. On their second visit none of the bait was taken, the traps hadn't gone off and there was no evidence of fresh activity, so the boxes and traps were removed. The allotment holder who had reported the problem advised Suffolk Coastal Norse that he was going to tidy the area up and try and rat proof the bins further. The Assistant Clerk to report back to Mr R Potter. It was agreed by ALL to clear.

b. CLD To Report on Fallen Tree at Limes Pond

A fallen tree at Limes pond was reported by SCL Landscape Management. They made the site safe and due to the threat to public safety delegated authority from the Chairman and Clerk was used to instruct SCL Landscape Management to complete the work and clear the site at a cost of £105 plus VAT.

Mr J Wright reported that the lock on the gate at Limes Pond had rusted and needed removing and replacing. The Assistant Clerk to investigate and take the appropriate action.

It was agreed by ALL to clear.

c. CLD Report on Mill Stream and Sandlings Local Nature Reserve Walkabout

The Assistant Clerk reported that the Mill Stream and Sandlings Local Nature Reserve Walkabout was on Monday 13th May 2019 at 10.30.

Those present were Mr P Richings, Mr D Francis, Mr R Nunn, Mr J Westrup, Mr J Wright, Mrs S Jenkins (Assistant Clerk), Mrs S Stannard (Clerk) Mr J Baker (Greenways Project), Mr P Ross (Suffolk Coastal Norse)

The Assistant Clerk reported the following:

- Mr Baker advised clearing patches of woodland to provide more space for the eco systems to flourish. Mr Wright agreed to write an article for the Parish Newsletter explaining why this is a good idea to the public.

- The wooden sleepers on the slope leading down to The Sandlings are rotten. It was decided they should be removed and to create one path across the width of the slope. The steps will stay as they are.
- The John Klaschka bench is loose in the ground. SCL Landscapes to quote for anchoring the bench securely to the ground.
- Evidence of dumping of garden waste outside the back of houses.
- Bixley Lane at the Bladen Drive end has overgrown trees and brambles that need cutting back. Contact Chater to ask them to do this.
- Greenways agreed to clean the Information Boards.
- It was decided to open up the walled area by the dammed pond.

Mr P Richings reported that the views from the footpaths were excellent. The work done by Greenways had settled in well and there were signs of lots of wildlife being encouraged in the area.

It was agreed by ALL to clear.

d. CLD To Approve the Replacement and Relocation of the Gates at Yew Tree Play Area

The Assistant Clerk reported that the seal has blown on the soft close section of the closer on the gate at Yew Tree Grove Play Area causing the fluid to leak out. The gate needs a new closing mechanism. In the meantime, a 'Do not Use' sign has been placed on the gate. Mr M Willis has reported that the other gate is also problematic and will need work soon as well. The Assistant Clerk and Clerk visited the play area and would agree.

PlayQuip have quoted £468.97 to supply and install one closer unit and £781.94 to supply and install 2 closer units making a saving of £156 if both are done at the same time. It was proposed by Mr R Whiting that PlayQuip supply and install 2 closer units at £781.49, seconded by Mr C Griggs and agreed by MAJORITY.

It was agreed by ALL to clear.

e. CLD Update on Pedestrian Crossing on Foxhall Road near Heathlands Park

A number of residents of Heathlands Park on Foxhall Road attended the Parish Council meeting on 12th July 2018. They requested a safer crossing of Foxhall Road near Heathlands Park. This issue was referred to the PA&S by Parish Council. Mr J Wright read out a letter drafted to Councillor R Whiting voicing the concerns of the residents and in particular with the section of Foxhall Road between the junctions with Bixley Drive and Arundel Way on behalf of Rushmere St Andrew Parish Council. The letter asks for urgent consideration to be given to:

- 1) An up to date set of Covert Speed Detection Data and Full Traffic (Volume) Counts covering 24/7 for a 7-day week during the School Term Time.
- 2) A site meeting between SCC Highways Officer(s) and two representatives of the Parish Council at the earliest opportunity.
- 3) Providing the PC with details of District and County Councillors covering the extent of Foxhall Road from the Roundabout with A12 at Martlesham through to the top of Grove Lane in Ipswich.

It was agreed by ALL that this letter be sent by the PC to Councillor R Whiting.

20/09/18 Mr Richings, Mr Nunn, Mr Whiting and the Clerk met the Principal Engineer from Suffolk County Council on site. He indicated that from a technical perspective it is possible that a crossing can be provided. He will detail the proposal and make his colleagues aware of this if any funding is available to implement the scheme.

15/11/18 The Parish Clerk reported that sufficient money is available from County Councillors for the design of this scheme. The Clerk to inform Heathlands Park residents.

17/01/19 The Clerk has spoken to Luke Barber Principal Engineer, Suffolk County Council who confirms that they are busy creating a detailed design.

21/03/19 Mr R Whiting reported that the design was complete as funding was in place for the progression of the Independent Risk Assessment. The next stage is to source funding for the implementation.

Mr R Nunn to pass this information on to Heathlands Park residents.

Thanks, were noted to Mr Whiting who reported on the progress of the Traffic Calming Scheme on Playford Road.

16/05/19 Mr R Whiting reported that he would fund the rest of the costs of the project from his Highways budget and that it is hopeful that it is completed this financial year. Mr R Nunn to update the Heathlands Association. It was agreed by ALL to clear.

12. CORRESPONDENCE & ANY OTHER MATTERS

a. To Note Matters Arising Since Publication of this Agenda

The Clerk reported that correspondence had been received from Mr B Brander. The contents of these emails were noted.

The Kesgrave Neighbourhood Plan is out for pre submission consultation.

The Clerk was asked by D Francis to follow up on the overhanging tree at the service station on Bixley Farm.

b. Dates to Note

Thursday, 8th August 2019, GP&F Committee, Tower Hall, 7.30pm

Wednesday, 1st August 2019, Planning & Development Committee, Village Hall, 7.30pm

13. DETERMINATION OF ITEMS FOR FUTURE AGENDA

Defibrillator training event.

14. CLOSE OF MEETING

The Chairman closed the meeting at 8.55pm.