



# Rushmere St. Andrew Parish Council

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## Minutes of the Planning & Development Committee meeting held on 10th April, 2017 at TOWER HALL Committee Room at 7.30pm

CHAIRMAN: P Richings Esq.

COMMITTEE MEMBERS PRESENT: Miss A Cracknell, Mr R Nunn, Mrs B Richardson-Todd (arrived during agenda item 10), Mr P Richings, Mr B Ward, Mr J Withey, Mr J Wright

OTHER ATTENDEES: Members of the public = 0

APOLOGIES: Mr D Francis (Holiday), Mr M Newton (Holiday), Mrs B Richardson-Todd (Working - Arriving Late), Mr R Whiting (Busy with election activities).

CLERK: Asst Clerk-Mrs S Stannard  
Mr M R Bentley

### 1. APOLOGIES, APPROVAL OF ABSENCE, PROTOCOL & CONDUCT REMINDERS

The Chairman read out a statement on the Code of Conduct, protocol for debate and statutory rights to film, record, photograph or otherwise report on the proceedings of the meeting.

Apologies were noted as detailed above. Mr Withey proposed acceptance of reasons for councillor absence, seconded by Mr Nunn, with all in favour.

### 2. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 6th March, 2017

Miss Cracknell proposed acceptance of the Minutes, seconded by Mr Ward, with ALL in favour. The Minutes were duly signed by the Chairman as a correct record with no alterations and no matters arising.

### 3. DECLARATIONS OF COUNCILLOR INTEREST

There were no declarations made.

### 4. PUBLIC PARTICIPATION

#### a. To identify public participation with respect to items on this agenda

There were no members of the public present.

#### b. Public forum – Members of Public/Parish Councillors may speak on any matter

No matters arising

### 5. TO NOTE RESPONSES TO THE FOLLOWING PLANNING APPLICATIONS

DC/17/0687/FUL	36 Elm Road	IP5 1AJ	Proposed side extension and alterations
<p>As response date was 23/03/17 the clerk and Chairman had examined the proposal and made a recommendation of approval on 23/03/17. Councillors noted the response as below. <b>Response:</b> This PC recommends APPROVAL on condition that adequate vehicle parking space is provided within the front garden to compensate for the loss of use of the garage at the rear. This condition is required owing to the very limited availability of on-street parking in Elm Road.</p> <p>Subsequent to this response the planning officer had contacted the Clerk to state that it would be very difficult to</p>			

impose such a condition and if the PC wanted that clause to remain the application would have to go through the Referral process. The Clerk confirmed in writing to the planning officer that we would be happy to accept the Officers delegated decision for approval without the application going to referral.			
DC/17/0831/FUL	836 Foxhall Road	IP4 5TP	Extension to the existing dropped kerb/alteration or enlargement
As the response date was 28/03/17 the Clerk and Chairman had examined the proposal and made a recommendation of approval on 26/03/17. Councillors noted the response as below. <b>Response:</b> This PC recommends APPROVAL.			
DC/17/1118/TPO	132A The Street	IP5 1DH	T1 Silver leaf Maple: 20% crown reduction; removal of 2 large lower limbs. T2 Walnut: 20% crown reduction and crown lift to 3m. T3 Sycamore: To be felled T4 Scots Pine: Reduce crown back to boundary line T5 Leylandii: Reduce back to boundary
As the response date was 06/03/17 Mr Wright (tree warden) had visited the site and the Clerk had responded with a recommendation of approval on 06/03/17. Councillors noted the response as below. <b>Response:</b> This PC recommends APPROVAL. We note however, that T3 sycamore is situated beyond the curtilage of 132A The Street with no owner apparently identified in the application.			

#### 6. TO MAKE RECOMMENDATIONS ON THE FOLLOWING PLANNING APPLICATIONS & TREE PRESERVATION ORDERS (TPO)

The following had been received and commented on:

DC/17/1183/FUL	64 Blackdown Ave	IP5 1AY	Single storey rear extension and associated alterations
Mr Richings gave a situation report following his examination of the proposal.  Miss Cracknell proposed a recommendation of approval, seconded by Mr Nunn. Resolved: with ALL in favour <b>Response:</b> This PC recommends APPROVAL			
DC/17/0917/FUL	2 Haughley Drive	IP4 5QU	Retrospective application for retention of a front boundary fence
The Clerk gave a situation report following his examination of the proposal and numerous emails with the original complainant and the SCDC Enforcement team.  Mr Withey proposed a recommendation of approval, seconded by Mr Wright. Resolved: In favour on a majority vote which included one abstention. <b>Response:</b> This PC recommends APPROVAL			
DC/17/1199/TPO	White Cottage, 150 The Street	IP5 1DH	T1 - Horse Chestnut - Carry out crown reduction of 1.5m - 2m, remove dead wood and Ivy. For general maintenance and to tidy up the tree. T2 - Robinia - Carry out crown reduction of 2m - 2.5m in places as the crown is becoming quite spreading, remove dead wood. For general maintenance and remove unnecessary weight from the canopy. T3 - Ash - Carry out crown reduction of 1.5m - 2m, remove dead wood and Ivy. For general maintenance, to trim canopy away from the church roof and to tidy up the tree.
Mr Wright as PC Tree Warden gave a situation report following his visit to the area of the proposal.  Mr Richings proposed a recommendation of approval, seconded by Mr Ward. Resolved: with ALL in favour <b>Response:</b> This PC recommends APPROVAL of the tree crown reduction and maintenance as submitted.			

DC/17/1205/FUL	24 Chestnut Close	IP5 1ED	Erection of single storey rear extension
Mr Richings gave a situation report following his examination of the proposal.			
Miss Cracknell proposed a recommendation of approval, seconded by Mr Nunn. Resolved: with ALL in favour <b>Response:</b> This PC recommends APPROVAL			

**7. ANY OTHER PLANNING/TPO APPLICATIONS RECEIVED SINCE PUBLICATION OF THIS AGENDA**

There were no additional planning applications to report.

**8. TO NOTE ANY PLANNING APPLICATION REFERRALS RECEIVED**

None received

**9. TO NOTE PLANNING DECISIONS RECEIVED SINCE LAST MEETING**

The Clerk reported on planning decisions made by SCDC, which had been received since those reported at the last P&D meeting.

DC/17/0098/FUL	12 Chatsworth Drive	IP4 5XA	Construction of single/two storey, side/rear extension <b>PLANNING PERMISSION + conditions</b>
DC/17/0298/FUL	5 Mere Gardens	IP4 5HU	Construction of a single storey rear extension <b>PLANNING PERMISSION</b>
DC/17/0456/FUL	5 Meadowside Gardens	IP4 5RD	Single storey extension <b>PLANNING PERMISSION</b>
DC/17/0488/FUL	2 The Greens	IP4 5UT	Single storey rear extension <b>PLANNING PERMISSION</b>
DC/17/0687/FUL	36 Elm Road	IP5 1AJ	Proposed side extension and alterations <b>PLANNING PERMISSION</b>
DC/17/0715/PNH	20 Mendip Drive (see DC/17/0025/PNH & DC/16/4782/PNH Both Refused)	IP5 1AU	Demolition of existing conservatory and erection of single storey rear extension <b>GRANT OF PRIOR APPROVAL</b>
DC/17/0652/DRC	Part rear garden 19 Linksfield	IP5 1BA	Discharge of condition No.4 of DC/16/4945/FUL - Proposed erection of 2no. bungalows with 2no. associated detached garages <b>APPROVAL OF DETAILS RESERVED BY CONDITION</b>

**10. ENFORCEMENTS & APPEALS – TO NOTE/REPORT ANY RELEVANT MATTERS**

The Enforcement report with respect to 2 Haughley Drive had now transformed in a retrospective planning application see DC/17/0917/FUL above.

*[Mrs Barbara Richardson-Todd arrived at the meeting at this point with apologies]*

A potential planning infringement at 35 Bladen Drive had been reported to the Clerk by several people regarding the installation of a picket fence in the front garden on both aspects of a corner plot. The Clerk had written to SCDC on 19th March. A new case file had already been opened by the Enforcement Officer with the reference: ENF/2107/0105/DEV as the Officer was aware of the matter following complaints from members of the public.

**11. NEIGHBOURHOOD PLANNING UPDATE**

The Clerk reported that he had not yet had chance to set up a date for the proposed Village Review/One Day Consultation.

It was decided at this meeting that it would be best held at the Village Hall and that a date for June should be set. The Clerk had doubts about the availability of the Village Hall and felt there was more chance of booking the Tower Hall. It would all depend on the availability of the SCDC Planning Policy Team facilitators. Mr Wright suggested using St Andrews Church Hall if the Village Hall was

unavailable. The Clerk would attempt to get a suitable date booked in time to get a flyer out with the newsletter in early May.

## **12. ANY OTHER MATTERS & CORRESPONDENCE**

### **a. To Note Matters Arising Since Publication of Agenda**

The Clerk reported that a letter had been received from IBC regarding the Ipswich Garden Suburb application for which additional information had been submitted regarding air quality and noise. The new information could be found at <https://ppc.ipswich.gov.uk/seachselect.asp>

Miss Cracknell reported that the boundary fence at Mulberry Corner was still unchanged following the granting of planning approval. The Clerk to check on the conditions imposed regarding compliance dates.

Mrs Richardson-Todd stated that the weekend history of Rushmere St Andrew exhibition had been a resounding success.

### **b. Dates to Note**

13<sup>th</sup> April, 7.30pm, GP&F meeting, Village Hall

27<sup>th</sup> April, 9.15am, Internal Audit by Heelis & Lodge, Clerk only at TH Office

27<sup>th</sup> April, 10.30am, Woodbridge SNT ASB Meeting, Woodbridge Police/Fire Station

10<sup>th</sup> May, 7pm, Ipswich East Area, Public Meeting with PCC, Rivers Social Club, Landseer Road

11<sup>th</sup> May, 7.30pm Annual Meeting of the PC, Tower Hall

18<sup>th</sup> May, 7.30pm, PA&S meeting, Tower Hall

23<sup>rd</sup> May, 7.30pm, Annual Parish Meeting, Village Hall

## **13. DETERMINATION OF ITEMS FOR FUTURE AGENDA**

Mr Wright to formally report on the Planning Inspectorate approved, '*Site Allocations & Area Specific Policies*' document – Next P&D agenda

Mr Wright suggested that some form of parish history exhibition relating to local 1<sup>st</sup> World War personnel/exploits would be a useful addition to the Battle Event in November 2018.

## **14. CLOSE OF MEETING**

The Chairman closed the meeting at 8.40pm