

Rushmere St Andrew Parish Council – Internal Note

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Approved;	Adopted by PC	Issue;	2
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POLICY ON SAFEGUARDING OF CHILDREN AND VULNERABLE ADULTS

Introduction.

Everyone has a duty to safeguard children, young people and vulnerable adults. This policy outlines practice that will promote the safety of children, young people and vulnerable adults using any Rushmere St Andrew Parish Council (PC) facilities.

Definitions.

- DBS – Disclosure and Barring Service. This has replaced the CRB check

Children and young people:

- Anyone under the age of 18 years

Vulnerable Adult:

Anyone over 18 who is:

- Unable to care for themselves
- Unable to protect themselves from significant harm or exploitation
- In need of community care services

Employees and Councillors:

- Anyone working for, or on behalf of Rushmere St Andrew PC whether paid or voluntary

Facilities:

Rushmere St Andrew Facilities which may be affected by the Policy:-

Chestnut Pond, Limes Pond, Allotments, Cemetery, Broke Hall Playing Field, Tower Hall Play Area, Chestnut Play Area, Kelvedon Play Area, Yew Tree Grove Play Area.

Policy Details.

1. Rushmere St Andrew Parish Council is committed to the policy of safeguarding vulnerable adults and children and where they may operate events themselves, will ensure that members involved are adequately checked.
2. Any organisation which may make contact with vulnerable adults or children shall be required to show proof of its own appropriate safeguarding policy before being allowed to participate in the use of the Rushmere St Andrew facilities.
3. Children entering or using the facilities are the responsibility of their parents unless they form part of an organised group or event, then policy 4 or 5 below will apply.
4. Any organised events which may be open to children and vulnerable adults will have appropriate staffing with all the required credentials before proceeding.
5. Any organisation or group using a facility for youth sports will be required to show proof of DBS (previously CRB) or other valid checks before being allowed to commence activities.
6. No Rushmere St Andrew PC Councillor or Employee of the Council will undertake any activities which leave them alone with children.
7. In the event that some events or organisations open to children or vulnerable adults do not satisfy the above requirements, activities will be denied, but support will be given to the groups or organisations to assist them in attaining the necessary credentials to carry out their activities in the future.

8. A nominated member or employee of the Council will act as the lead person for Safeguarding matters and will be the first point of contact for referrals (See Document *1.29.2-Members List ddmmyy.doc* for current nominated Safeguarding person). The nomination will be reviewed at each Annual Meeting of the Parish Council.
9. This policy document will be reviewed on a regular basis.

<i>Doc.</i>	Issue	Dated	
<i>History:</i>	0.1	04/06/13	1st draft for approval by GP&F 13/06/13.
	1.0	13/06/13	Adopted at GP&F 13/06/13 with agreed changes
	2.0	12/03/15	Reviewed – Added Yew Tree Grove play area – re adopted