

RUSHMERE ST ANDREW PARISH COUNCIL - BUDGET BUILD 2017 - 2018

Source: Clerk
 Status: **Approved**
 Distribution: All Councillors

Issue: 3 Final
 Date: 15/01/2017

This full budget & precept were approved by The Parish Council on: **12th January 2017**

OVERALL 2017/2018 PARISH COUNCIL BUDGET & PRECEPT

Source of expenditure and income	Expenditure	Income
General Purposes & Finance Committee.	£ 88,132	£ 800
Planning & Development Commttee.	£ 250	£ -
Parish Amenities & Services Committee.	£ 23,030	£ -
Allotment Management Advisory Panel	£ 5,936	£ 4,436
Other	£ -	£ -
Transfer from Reserves to balance general fund	£ -	£ 112.00
Transfer to reserves	£ -	£ -
Total of Precept and Support Grant required for 2017/2018		£ 112,000
BALANCE	£ 117,348	£ 117,348

Declared SCDC Council Tax Support Grant 2017/2018

Scheme ended

£ -

Portion to be raised direct via council tax ('The Precept')

£ 112,000.00

Checksum: £ 112,000.00

Notes:

The general contingency fund remains at £5,000 for year 2017/2018

Precept (excl grant) for year 2016/2017 was £ or £ per band D based on 0 equivalent properties.

#DIV/0!

based on Band D properties.

Thus the increase per Band D equivalent household is: **0.0%**

GENERAL PURPOSES & FINANCE COMMITTEE ANNUAL BUDGET 2017/2018

PREDICTED EXPENDITURE:

	2016/2017	ALL FIGURES ARE EX VAT		2017/2018
	Expenditure	Approved by GP&F 8th December 2016		Expenditure
£	150	S137 - Payments - miscellaneous (Wreaths etc).	£	150
£	1,100	S137 Payments - Subscriptions to SALC, CAS, etc. 2017 subscription will be £1032	£	1,100
£	1,000	S137 Payments - Donations and Grants (1% of precept up to £1k max)	£	1,000
£	2,300	S142 (Publicity - Newsletter, Website, Noticeboards, etc). Excludes income from advertising, but see below under 'income' where this is offset.	£	2,700
£	35,000	Clerk & Assistant Clerk Salaries and Employer NI payments. Includes NALC 1% agreed rise in April 2017	£	36,000
£	1,570	Insurance premiums. 2017 is year 4 of 5 year long term discount premium.	£	1,750
£	590	Audit fee, external and internal.	£	800
£	350	Training for Councillors and Officers.	£	400
£	1,400	General Administration, e.g. stamps, paper, ink, telephone, books and admin/clerk for sundries.	£	1,700
£	2,200	Hire charges - Parish Room storage rent & meeting room hire.	£	2,200
£		- Hire Charges - Tower Parish Office rent.	£	3,000
£	9,000	Crime Prevention - Including Funded PCSO. Cost of fully funded PCSO is £32,500 but shared with Kesgrave our portion would be £10,834 excluding any shift allowances if late working is introduced. There is £1282 left over from 2016/17 towards any funding.	£	12,000
£	21,332	S19 - Payments - Building Loan repayable to PWLB PWLB Statement at 31/10/16, £139,780 outstanding. Final payment due 10/05/2024	£	21,332
£	5,000	Parish Room - Furniture and New premises fund. Inclusive of 2016/17 set-aside, £36,215 is held as earmarked reserve. Reduced set-aside of £4k for 2017/18 as £3k per annum is spent on Tower Office rental.	£	4,000
£	80,992	TOTAL ESTIMATED EXPENDITURE	£	88,132
£	800	LESS INCOME	£	800
£	80,192	ESTIMATED BUDGET REQUIRED	£	87,332
	2016/2017			2017/2018
	Income			Income
£	800	Income from newsletter advertising - estimate	£	800
£	800	TOTAL INCOME FROM EXTERNAL SOURCES	£	800

PARISH AMENITIES & SERVICES COMMITTEE ANNUAL BUDGET 2017/2018

PREDICTED EXPENDITURE:

2016/2017 Old Est Expenditure	ALL FIGURES ARE EX VAT Approved by PA&S 17th November 2016	2017/2018 New Est Expenditure
Recurring Costs		
£ 1,000	Public seats and notice boards (maintenance).	£ 200
£ 3,200	Greenways maintenance of Mill Stream area as per 2015-2018 programme.	£ 3,100
£ 365	Greenways maintenance of Sandlings area as per 2015-2018 programme.	£ 860
£ 700	General Parish Maintenance - Litter clearance (all areas).	£ 700
£ 1,000	General Parish Maintenance - Other (minor works). To cover anything not covered by other categories and includes any consumables/ materials. Minimal outlay to date	£ 1,000
£ 875	General Parish Maintenance - Specifically Limes & Chestnut ponds - Includes Pest Control at £345 per year.	£ 1,345
£ 4,235	Play area Inspections - Engineering, Technical & RoSPA. Includes Yewtree - 5 sites. Fixed for 3 years from 01/04/16 and includes a 7.5% discount for paying annually. Existing contract runs until 31 Mar 2019 at £4,235pa	£ 4,235
£ 4,000	Grounds Maintenance and Repair of Play areas, Public Open Spaces, Footpaths. Excludes ponds & Mill Stream/Sandlings (PF&POS).	£ 7,000
Capital Costs		
£ 5,000	Play and POS area enhancements.- Includes street furniture.	£ 1,000
£ 2,000	Speedwatch - Possible purchase of equipment if scheme goes ahead & if grant not available. As grant money was received for CSW this money was re-directed to help pay for Holly Lane verge refurb.	£ -
£ -	Tower Hall Play Area - Provision of 1.8m twin wire fence £3590. May be £500 to £600 refund on existing metal fence.	£ 3,590
£ -	Chestnut Pond - An earmarked reserve of £614 for refurbishment work remains at 15/01/17	£ -
£ -	Defibrillators - 3 proposed. All depend on grant receipts	£ -
£ 1,000	Notice board replacement. - No new boards for 2017/18	£ -
£ 23,375	TOTAL ESTIMATED NEW EXPENDITURE	£ 23,030
£ -	LESS INCOME	£ -
£ 23,375	ESTIMATED BUDGET REQUIRED	£ 23,030
The above agreed estimated budget to be forwarded to the GP&F Committee		
PREDICTED INCOME:		
2016/2017		2017/2018
n/a	Unknown - but some grant money may be available from DC & SCC Community budgets.	
£ -	TOTAL INCOME FROM EXTERNAL SOURCES	£ -

ALLOTMENT MANAGEMENT ADVISORY PANEL ANNUAL BUDGET 2017/2018

PREDICTED EXPENDITURE:

2016/2017 Old Est Expenditure	Approved by PA&S 17/11/16		2017/2018 New Est Expenditure
Recurring Costs			
£ 200	Allotment water rates.		£ 300
£ 1,600	Grass cutting - New 3 year contract. - wef Dec 2016 at £88.50 per cut max of 18 cuts/year		£ 1,600
£ 600	Hedge cutting - New 3 year contract at £495 per cut with 1 cut/year wef Dec 2016 or £275 per cut if 2 cuts/year required		£ 600
£ 345	Skips for clearing rubbish. Allow for 3 skips @ £115 each.		£ 345
£ -	Miscellaneous clearing i.e. strimming empty plots		£ 120
£ 165	Vermin Control Suffolk Coastal Norse contract		£ 165
Capital Costs			
-£ 3,000	Estimated deficit from 2016/17 after paying maintenance costs November 16 to end March 17		£ 2,806
£ 4,290	New fencing/gates £3890; Track repairs £400. Coplted - no budget for 2017/18		£ -
£ 4,200	TOTAL ESTIMATED NEW EXPENDITURE		£ 5,936
£ 1,700	LESS INCOME		£ 4,436
£ 2,500	ESTIMATED BUDGET REQUIRED		£ 1,500

The above recommended estimated budget to be forwarded to the PA&S and GP&F Committees

PREDICTED INCOME:

2016/2017 Income		2017/2018 Income
£ 1,500	Allotment rents - Estimate	£ 1,647
£ 200	Allotment water rate recovered from tenants. - Estimate	£ 289
£ 2,500	Parish Council subsidy.	£ 1,500
£ -	Income from Baptist Church parking	£ 1,000
£ 4,200	TOTAL INCOME FROM EXTERNAL SOURCES	£ 4,436

Note 1 Water is metered and cost recovered through an in-arrears charge on all tenants

ALLOTMENTS:

Recommendation from AMAP and endorsed by GP&F is that rent for 2017 will remain at £50 for a full plot. Rent payment date is 2nd October of each year (in arrears).

PLANNING & DEVELOPMENT COMMITTEE ANNUAL BUDGET 2017/2018

PREDICTED EXPENDITURE:

2016/2017		2017/2018
Expenditure	Approved by P&D 22/11/16	Expenditure
£ 250	Miscellaneous expenditure to support planning & development activity	£ 250
£ -		£ -
£ 250	TOTAL EXPENDITURE	£ 250
£ -	LESS INCOME	£ -
£ 250	BUDGET REQUIRED	£ 250

The above agreed estimated budget to be forwarded to the GP&F Committee

PREDICTED INCOME:

2016/2017		2017/2018
Income		Income
£ -	None	£ -
£ -	TOTAL INCOME FROM EXTERNAL SOURCES	£ -

CEMETERY ACCOUNT - Run as a separate self funding account

At 31st March 2016 the cemetery Current Account stood at £4,610 credit. Previous year was £40,125.

In addition £15,000 was held as Earmarked Reserves in a Business Premium account

Cemetery income for the year 2015/2016 was £23,087 with expenditure (ex VAT) of £61,496

Cemetery income from 1st April to 18th November 2016 is £14,136 with expenditure (ex VAT) of £9,900

Cemetery fees were recently reviewed for implementation from 1st January 2017. A 10% increase was agreed

Doc. History:	Issue 1	First Draft MB & PA&S review 17/11/16
	Issue 2	Reviewed version for presenting to GP&F 08/12/16
	Issue 2	Approved by GP&F 08/12/16
	Issue 3	Approved by PC 12/01/17