

RUSHMERE ST ANDREW PARISH COUNCIL - BUDGET BUILD 2016 - 2017

Source: Clerk
 Status: Approved by Parish Council
 Distribution: All Councillors

Issue: 3 Final
 Date: 14-01-16

This full budget & precept were approved by The Parish Council on: **14th January 2016**

OVERALL 2016/2017 PARISH COUNCIL BUDGET & PRECEPT

Source of expenditure and income	Expenditure	Income
General Purposes & Finance Committee.	£ 80,992	£ 800
Planning & Development Committee.	£ 250	£ -
Parish Amenities & Services Committee.	£ 23,375	£ -
Allotment Management Advisory Panel	£ 4,200	£ 1,700
Other	£ -	£ -
Transfer from Reserves to balance general fund	£ -	£ 517.00
Transfer to reserves	£ -	£ -
Total of Precept and Support Grant required for 2016/2017		£ 105,800
BALANCE	£ 108,817	£ 108,817

Declared SCDC Council Tax Support Grant 2016/2017

£ 341.64

Portion to be raised direct via council tax ('The Precept')

£ 105,458.36

Checksum: £ 105,800.00

Notes:

The general contingency fund remains at £5,000 for year 2016/2017

Precept (excl grant) for year 2015/2016 was £100000 or £40.58 per band D based on 2464.43 equivalent properties.

The Total Precept now averages £42.07 per band D equiv property per year, a £1.49 precept increase per property based on 2506.9 Band D properties.

Thus the increase per Band D equivalent household is: **3.7%**

PC Approved version 14/01/2016

GENERAL PURPOSES & FINANCE COMMITTEE ANNUAL BUDGET 2016/2017

PREDICTED EXPENDITURE:

2015/2016	ALL FIGURES ARE EX VAT	2016/2017
Expenditure	Approved by GP&F 14/01/16	Expenditure
£ 150	S137 - Payments - miscellaneous (Wreaths etc).	£ 150
£ 1,000	S137 Payments - Subscriptions to SALC, ACRE etc.	£ 1,100
£ 1,000	S137 Payments - Donations and Grants (1% of precept up to £1k max) £700 paid this year to date	£ 1,000
£ 2,300	S142 (Publicity - Newsletter, Website, Noticeboards, etc).	£ 2,300
£ 32,000	Clerk & Assistant Clerk Salaries and Employer NI payments.	£ 35,000
£ 1,400	Insurance premiums. 2016 will be year 3 of 5 year long term discount premium.	£ 1,570
£ 570	Audit fee, external and internal.	£ 590
£ 300	Training.	£ 350
£ 1,000	General Administration, e.g. stamps, paper, ink, telephone, books and admin/clerk for sundries Excludes Audits and Insurance.	£ 1,400
£ 2,200	Hire charges - Parish Room storage rent & meeting room hire.	£ 2,200
£ 5,900	Crime Prevention - Including (Match) Funded PCSO.	£ 9,000
£ 21,332	S19 - Payments - Building Loan repayable to PWLB PWLB Statement at 31/10/15, £153,746 outstanding. Final payment due 10/05/2024	£ 21,332
£ 2,000	Parish Room - Furniture and New premises fund. Inclusive of 2015/15, £34,215 is held as earmarked reserve.	£ 5,000
£ 3,500	Election costs -. Residue of £3,350 after 2015 election becomes an earmarked reserve for future election use.	£ -
£ 74,652	TOTAL ESTIMATED EXPENDITURE	£ 80,992
£ 800	LESS INCOME	£ 800
£ 73,852	ESTIMATED BUDGET REQUIRED	£ 80,192
PREDICTED INCOME:		
2015/2016		2016/2017
Income		Income
£ 800	Income from newsletter advertising - estimate	£ 800
£ 800	TOTAL INCOME FROM EXTERNAL SOURCES	£ 800

PARISH AMENITIES & SERVICES COMMITTEE ANNUAL BUDGET 2016/2017

PREDICTED EXPENDITURE:

2015/2016 **ALL FIGURES ARE EX VAT** **2016/2017**
Old Est **Approved by PA&S 19/11/15** **New Est**
Expenditure **Expenditure**

		Recurring Costs		
£	200	Public seats and notice boards (maintenance).	£	1,000
£	3,200	Greenways maintenance of Mill Stream area as per 2015-2018 programme.	£	3,200
£	600	Greenways maintenance of Sandlings area as per 2015-2018 programme.	£	365
£	700	General Parish Maintenance - Litter clearance (all areas).	£	700
£	1,000	General Parish Maintenance - Other (minor works). To cover anything not covered by other categories and includes any consumables/ materials	£	1,000
£	1,300	General Parish Maintenance - Specifically Limes & Chestnut ponds - Includes Pest Control. Pest control currently £345 per year.	£	875
£	3,000	Play area Inspections - Engineering, Technical & RoSPA. Includes Yewtree - 5 sites. Fixed for 3 years from 01/04/16 and includes a 7.5% discount for paying annually	£	4,235
£	4,000	Grounds Maintenance and Repair of Play areas, Public Open Spaces, Footpaths. Excludes ponds & Mill Stream/Sandlings (PF&POS).	£	4,000
£	-	Maintenance of Bixley Farm POS areas - £3,000 the amount from 2012/13 carried forward as earmarked reserve. No money to be allocated 2016/17 as now residents responsibility. Any minor costs to come from above budget. Existing £3,000 to be transferred to grounds mtce budget. Any future minor costs to come from above budget or minor parish maintenance budget.	£	-

		Capital Costs		
£	-	Play area enhancements	£	5,000
£	-	Speedwatch = Possible purchase of equipment if scheme goes ahead & if grant not available	£	2,000
£	12,500	Bent Lane- Footpath- contribution from PC. Work completed.	£	-
£	-	Chestnut Pond - still have an earmarked reserve of £1,564 for refurbishment work. Use this for rebuilding the side banking and covering unsightly rubble?	£	-
£	1,500	Provision towards bus shelter - Now installed. Awaiting invoice.	£	-
£	700	Notice board replacement. - Bennetts needs replacing + two require new 'glass' (gone cloudy)	£	1,000

£	28,700	TOTAL ESTIMATED NEW EXPENDITURE	£	23,375
£	-	LESS INCOME	£	-
£	28,700	ESTIMATED BUDGET REQUIRED	£	23,375

The above agreed estimated budget to be forwarded to the GP&F Committee

PREDICTED INCOME:

2015/2016	unknown - but some grant money may be available from DC & SCC Community budgets. District Cllr R Whitng has promised some money towards Speedwatch but not guaranteed.		2016/2017
£	-	TOTAL INCOME FROM EXTERNAL SOURCES	£

ALLOTMENT MANAGEMENT ADVISORY PANEL ANNUAL BUDGET 2016/2017

PREDICTED EXPENDITURE:

2015/2016		2016/2017
Old Est		New Est
Expenditure	Approved by PA&S 19/11/15	Expenditure

	Recurring Costs	
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£	300	Allotment water rates	£	200
£	1,420	Grass cutting - current 3 year contract. - contract runs to Dec 2016.	£	1,600
		Skips for clearing rubbish. Allow for 3 skips @ £115 each.	£	345
£	520	Hedge cutting - current 3 year contract. Contract runs to Dec 2016.	£	600
£	165	Vermin Control - 50% proportion of Limes/Chestnut Contract. 2015 contract is £335	£	165

	Capital Costs	
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£	-	Estimated residue from 2015/16 after paying maintenance costs November 15 to end March 16	-£	3,000
£	1,975	Other clearance costs	£	-
£	-	New fencing/gates £3890; Track repairs £400	£	4,290

£	4,380	TOTAL ESTIMATED NEW EXPENDITURE	£	4,200
£	1,880	LESS INCOME	£	1,700
£	2,500	ESTIMATED BUDGET REQUIRED	£	2,500

The above recommended estimated budget to be forwarded to the PA&S and GP&F Committees

PREDICTED INCOME:

		2016/2017		
2015/2016		Income		
Income				
£	1,580	Allotment rents	£	1,500
£	300	Allotment water rate recovered from tenants.	£	200
£	1,880	TOTAL INCOME FROM EXTERNAL SOURCES	£	1,700

Note 1 Water is metered and cost recovered through an in-arrears charge on all tenants

ALLOTMENTS:

Recommendation from AMAP and endorsed by GP&F is that rent for 2016 will remain at £50 for a full plot. Rent payment date is 2nd October of each year (in arrears).

PLANNING & DEVELOPMENT COMMITTEE ANNUAL BUDGET 2016/2017

PREDICTED EXPENDITURE:

2015/2016		2016/2017
Expenditure	Approved by P&D 07/01/16	Expenditure
£ 250	Miscellaneous expenditure to support planning & development activity	£ 250
£ -		£ -
£ 250	TOTAL EXPENDITURE	£ 250
£ -	LESS INCOME	£ -
£ 250	BUDGET REQUIRED	£ 250

The above agreed estimated budget to be forwarded to the GP&F Committee

PREDICTED INCOME:

2015/2016		2016/2017
Income		Income
£ -	None	£ -
£ -	TOTAL INCOME FROM EXTERNAL SOURCES	£ -

CEMETERY ACCOUNT - Run as a separate self funding account

At 31st March 2015 the cemetery Current Account stood at £40,125 credit. Previous year was £32,324.

In addition £30,000 was held as Earmarked Reserves in a Business Base Rate Tracker account

Cemetery income for the year 2014/2015 was £19,230 with expenditure (ex VAT) of £11,186

Cemetery income from 1st April to 18th November 2015 is £17,232 with expenditure (ex VAT) of £56,555

Cemetery fees were recently reviewed for implementation from 1st January 2016.

Doc. History:	Issue 1	First Draft MB & PA&S review 19/11/15
	Issue 2	Reviewed version for presenting to GP&F 02/12/15
	Issue 2	Approved by GP&F with change to salaries/ P Room fund 10/2/15
	Issue 3	Approved by PC 14/01/16

