

RUSHMERE ST ANDREW PARISH COUNCIL - BUDGET BUILD 2015 - 2016

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This full budget & precept were approved by The Parish Council on: **8th January 2015**

OVERALL 2015/2016 PARISH COUNCIL BUDGET & PRECEPT

Source of expenditure and income	Expenditure	Income
General Purposes & Finance Committee.	£ 74,652	£ 800
Planning & Development Committee.	£ 250	£ -
Parish Amenities & Services Committee.	£ 27,200	£ 1,978
Allotment Management Advisory Panel	£ 4,380	£ 1,880
Other	£ -	£ -
Transfer from Reserves to balance general fund	£ -	£ 387.39
Transfer to reserves	£ -	£ -
Total of Precept and Support Grant required for 2015/2016		£ 101,437
BALANCE	£ 106,482	£ 106,482

Declared SCDC Council Tax Support Grant 2015/2016

£ 1,436.61

Portion to be raised direct via council tax ('The Precept')

£ 100,000.00

Checksum: £ 101,436.61

Notes:

The general contingency fund remains at £5,000 for year 2015/2016
 Precept (excl grant) for year 2014/2015 was £95,979 (Band D equivalent properties was 2,425.26)
 The projected 2015/2016 Total Precept is an increase of 4.19% on preceding year.
 The Total Precept averages £40.58 per band D equiv per year (2014/2015 was £39.57) a £1.01 increase based on Band D equivalent properties of 2,464.43

Please insert this document in Section 5 of the Councillors Handbook

PC Approved version 08/01/2015

GENERAL PURPOSES & FINANCE COMMITTEE ANNUAL BUDGET 2015/2016

PREDICTED EXPENDITURE:

2014/2015	ALL FIGURES ARE EX VAT	2015/2016
Expenditure		Expenditure
£ 150	S137 - Payments - miscellaneous (Wreaths etc)	£ 150
£ 980	S137 Payments - Subscriptions to SALC, ACRE etc.	£ 1,000
£ 990	S137 Payments - Donations and Grants (1% of precept up to £1k max)	£ 1,000
£ 2,000	S142 (Publicity - Newsletter, Website, Noticeboards, etc).	£ 2,300
£ 30,150	Clerk & Assistant Clerk Salaries and Employer NI payments.	£ 32,000
£ 1,400	Insurance premiums. 2015 will be year 2 of 5 year long term discount premium.	£ 1,400
£ 570	Audit fee, external and internal.	£ 570
£ 150	Training. - Extra allowed as 2015 is election year	£ 300
£ 1,200	General Administration, e.g. stamps, paper, telephone, books and admin/clerk for sundries Excludes Audits and Insurance.	£ 1,000
£ 2,050	Hire charges - Parish Room storage rent & meeting room hire.	£ 2,200
£ 5,900	Crime Prevention - Including Match Funded PCSO at £5,139 (2015)	£ 5,900
£ 21,332	S19 - Payments - Building Loan repayable to PWLB PWLB Statement at 31/10/14, £167,052 outstanding. Final payment due 10/05/2024	£ 21,332
£ 2,000	Parish Room - Furniture and New premises fund.	£ 2,000
£ -	Election costs - estimate. Any residue to become an earmarked reserve for future election use.	£ 3,500
£ 68,872	TOTAL ESTIMATED EXPENDITURE	£ 74,652
£ 300	LESS INCOME	£ 800
£ 68,572	ESTIMATED BUDGET REQUIRED	£ 73,852

PREDICTED INCOME:

2014/2015		2015/2016
Income		Income
£ 300	Income from newsletter advertising - estimate	£ 800
£ 300	TOTAL INCOME FROM EXTERNAL SOURCES	£ 800

Please insert this document in Section 5 of the Councillors Handbook

PARISH AMENITIES & SERVICES COMMITTEE ANNUAL BUDGET 2015/2016

PREDICTED EXPENDITURE:

2014/2015 Old Est Expenditure	ALL FIGURES ARE EX VAT	2015/2016 New Est Expenditure
Recurring Costs		
£ 300	Public seats and notice boards (maintenance).	£ 200
£ 2,770	Greenways maintenance of Mill Stream area as per 2012-2015 programme. Note - Final year of 2012-2015 prog ends 31 March 2015.	£ 3,200
£ 310	Greenways maintenance of Sandlings area as per 2012-2015 programme - Note - final year of 3yr prog end 31 March 2015	£ 600
£ 1,700	General Parish Maintenance - Litter clearance (all areas).	£ 700
shared above	General Parish Maintenance - Other (minor works)	£ 1,000
£ 1,300	General Parish Maintenance - Limes & Chestnut ponds - Includes Pest Control. Pest control will be £345 for 2015	£ 1,300
£ 700	Maintenance of Chestnut & Kelvedon play areas - now redundant as covered by item below	£ -
£ -	Play area Inspections - Engineering, Technical & RoSPA. Includes Yewtree - 5 sites.	£ 3,000
£ 4,000	Grounds Maintenance of Play areas, Public Open Spaces, Footpaths. Excludes ponds & Mill Stream/Sandlings (PF&POS).	£ 4,000
£ -	Maintenance of Bixley Farm POS areas - £3,000 the amount from 2012/13 carried forward as earmarked reserve.	£ -
Capital Costs		
£ -	Play area enhancements - £5k Carried forward from 2013 urgent need to allocate and spend- cannot carry forward another year.	£ -
£ 12,500	The Street Footpath provision - 2nd contribution from PC Paid	£ -
£ -	Bent Lane- Footpath- contribution from PC. Money to be held until completion of the Bent Lane to Woodbridge Road link.	£ 12,500
£ 1,500	Provision towards bus shelter - Money held awaiting SCC to install	£ -
£ -	Notice board replacement. - Will be advance spend in 2014/15	£ 700
£ 25,080	TOTAL ESTIMATED NEW EXPENDITURE	£ 27,200
£ -	LESS INCOME	£ 1,978
£ 25,080	ESTIMATED BUDGET REQUIRED	£ 25,222
The above agreed estimated budget to be forwarded to the GP&F Committee		
PREDICTED INCOME:		
2014/2015		2015/2016
	Transitional relief for Yewtree play area divestment.	£ 1,978
£ -	TOTAL INCOME FROM EXTERNAL SOURCES	£ 1,978

Please insert this document in Section 5 of the Councillors Handbook

ALLOTMENT MANAGEMENT ADVISORY PANEL ANNUAL BUDGET 2015/2016

PREDICTED EXPENDITURE:

2014/2015 Old Est Expenditure		2015/2016 New Est Expenditure
Recurring Costs		
£ 300	Allotment water rates	£ 300
£ 1,416	Grass cutting - current 3 year contract. - contract runs to Dec 2016.	£ 1,420
£ 520	Hedge cutting - current 3 year contract. Contract runs to Dec 2016.	£ 520
£ 130	Vermin Control - 50% proportion of Limes/Chestnut Contract. 2015 contract is £331	£ 165
Capital Costs		
£ 270	Skips for clearing rubbish.	£ -
£ 2,100	Other clearance costs, new fencing and track repairs	£ 1,975
£ 2,000	Provision of muck bin area.This work completed.	£ -
£ 6,736	TOTAL ESTIMATED NEW EXPENDITURE	£ 4,380
£ 1,750	LESS INCOME	£ 1,880
£ 4,986	ESTIMATED BUDGET REQUIRED	£ 2,500

The above recommended estimated budget to be forwarded to the PA&S and GP&F Committees

PREDICTED INCOME:

2014/2015 Income		2015/2016 Income
£ 1,450	Allotment rents	£ 1,580
£ 300	Allotment water rate recovered from tenants.	£ 300
£ 1,750	TOTAL INCOME FROM EXTERNAL SOURCES	£ 1,880

Note 1 Water is metered and cost recovered through an in-arrears charge on all tenants

ALLOTMENTS:

Recommendation from AMAP and endorsed by GP&F is that rent for 2015 will be £50 (re-review following original decision of 2012. Rent payment date is 2nd October of each year (in arrears).

Please insert this document in Section 5 of the Councillors Handbook

PLANNING & DEVELOPMENT COMMITTEE ANNUAL BUDGET 2015/2016

PREDICTED EXPENDITURE:

2014/2015		2015/2016
Expenditure		Expenditure
£ 250	Miscellaneous expenditure to support planning & development activity	£ 250
£ -		£ -
£ 250	TOTAL EXPENDITURE	£ 250
£ -	LESS INCOME	£ -
£ 250	BUDGET REQUIRED	£ 250

The above agreed estimated budget to be forwarded to the GP&F Committee

PREDICTED INCOME:

2014/2015		2015/2016
Income		Income
£ -	None	£ -
£ -	TOTAL INCOME FROM EXTERNAL SOURCES	£ -

CEMETERY ACCOUNT - Run as a separate self funding account

At 31st March 2014 the cemetery Current Account stood at £32,324 credit. Previous year was £19,311.

In addition £30,000 is held as Earmarked Reserves in a Business Base Rate Tracker account

Cemetery income for the year 2013/2014 was £27,977 with expenditure (ex VAT) of £11,300

Cemetery income from 1st April to 30th November 2014 is £10,700 with expenditure (ex VAT) of £8,938

Cemetery fees are reviewed for implementation from 1st April 2015. Review of fees takes place at next Management Panel meeting.

Doc. History:	Issue 1	First Draft MB & PA&S review 20/11/14
	Issue 2	Reviewed version for presenting to GP&F 11/12/14
	Issue 2	Approved by GP&F without change
	Issue 3	Approved by PC 08/01/15

Please insert this document in Section 5 of the Councillors Handbook