



Rushmere St. Andrew Parish Council

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"Seek The Common Good"



**Minutes of the Planning & Development Committee meeting held on 23rd May 2016 at
TOWER HALL Committee Room at 7.30pm**

CHAIRMAN: P Richings Esq.

COMMITTEE MEMBERS PRESENT: Miss A Cracknell, Mr D Francis, Mr M Newton, Mrs B Richardson-Todd (late arrival), Mr P Richings, Mr M Sones, Mr B Ward, Mr J Withey, Mr J Wright

OTHER ATTENDEES: None

APOLOGIES: Miss A Cracknell (had to leave at 8.15pm) Mrs B Richardson-Todd (Arrived 8.05pm).
Mrs J Potter (Asst Clerk)

ABSENT (no apologies): Mr R Whiting

CLERK: Mr M R Bentley

1. TO ELECT A CHAIRMAN OF THE P&D COMMITTEE

As this was the first meeting of the P&D after the annual meeting of the PC it was necessary to elect a P&D Chairman for the forthcoming year.

Miss Cracknell proposed Mr Richings as Chairman of the P&D, seconded by Mr Wright. There were no other nominations. Mr Richings was duly elected as Chairman of the P&D with ALL in favour.

2. APOLOGIES, APPROVAL OF ABSENCE, PROTOCOL & CONDUCT REMINDERS

The Chairman read out a statement on the Code of Conduct, protocol for debate and statutory rights to film, record, photograph or otherwise report on the proceedings of the meeting.

Apologies were noted and accepted as detailed above.

Reasons for absence were not accepted at this meeting from:- Mr R Whiting

3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING HELD ON 27th April 2016

A minor amendment was required to the Minutes issued to councillors. Last line of first page should have read '..... on converting part of the garage into living space' The minute book copy and electronic copy had already been corrected prior to this meeting.

Mr Withey proposed acceptance of the Minutes, seconded by Mr Newton, with ALL in favour. The Minutes were duly signed by the Chairman as a correct record with no matters arising.

4. DECLARATIONS OF COUNCILLOR INTEREST

Mr Newton declared a Local Non-Pecuniary Interest (LNPI) as a member of Suffolk Coastal District Council and also stated that he may be asked to reconsider any matter from this meeting at District Council and at any relevant Committee/Sub Committee and in so doing, shall take into account all relevant evidence and representations made at the District level before coming to a decision..

Mr Wright declared a LNPI in planning application DC/16/1662 1a Lamberts Lane as he knows the occupant very well.

5. PUBLIC PARTICIPATION

a. To identify public participation with respect to items on this agenda

There were no members of the public present.

b. Public forum – Members of Public/Parish Councillors may speak on any matter

- i) Mr Wright reported receipt of a call from a resident in Eaton Place with concerns about the earth bund and the planted 'trees' in the ground of the Ipswich School Sports Centre. Mr Wright had explained to the resident the reasons that the bund and shrubs were installed and reported that the resident now appeared to be satisfied with the situation.
- ii) Mr Wright also reported that the ownership of the large oak tree in cemetery lane had at last been resolved. It would appear that the land was owned by the Church Commissioners, but as the area was now a 'closed churchyard', maintenance would have defaulted to the responsibility of the District Authority (SCDC). Nick Newton, SCDC Tree Officer would be informed by the Assistant Clerk.

6. TO NOTE RESPONSES TO THE FOLLOWING PLANNING APPLICATIONS

DC/16/1662	Willoways, 1A Lamberts Lane	IP5 1DR	Proposed two-storey side extension
The response date for this application was 17 th May. Five members of the P&D examined the plans following the PC meeting on 12 th May and recommended approval of the application. The response was sent to SCDC on 15 th May 2016. Response: This PC recommends APPROVAL. The response was noted and approved by the P&D			
DC/16/1665	Land to rear of 32 to 38 Beech Road	IP5 1AN	Erection of detached garage to plot 4 land to the rear of 32 to 38 Beech Road
The response date for this application was 17 th May. Five members of the P&D examined the plans following the PC meeting on 12 th May and recommended approval of the application. The response was sent to SCDC on 15 th May 2016. Response: This PC recommends APPROVAL. The response was noted and approved by the P&D			

7. TO MAKE RECOMMENDATIONS ON THE FOLLOWING PLANNING APPLICATIONS

The following had been received and commented on:

DC/16/1878	9 Wimpole Close	IP5 1WA	Erection of single storey rear extension (Conservatory)
Mr Richings gave a situation report following his examination of the proposal documentation. Mr Francis proposed a recommendation of approval, seconded by Miss Cracknell. Resolved: with ALL in favour Response: This PC recommends APPROVAL			
DC/16/1883	31 Larkhill Rise	IP4 5WA	Proposed new garage & conversion of existing garage
Mr Richings and the Clerk gave a situation report following examination of the proposal documentation. Mr Withey proposed a recommendation of approval, seconded by Mr Wright. Resolved: with ALL in favour Response: This PC recommends APPROVAL. We note, however, the submitted elevations do not show the existing cat-slide dormer window over the garage.			

8. ANY OTHER PLANNING/TPO APPLICATIONS RECEIVED SINCE PUBLICATION OF THIS AGENDA

None received.

9. PLANNING DECISIONS RECEIVED SINCE LAST MEETING

The Clerk reported on planning decisions made by SCDC, which had been received since those reported at the last P&D meeting.

DC/15/4488	Rushmere Baptist Church, The Street	IP5 1DF	Provision of new 46m ² single storey extension with pitch roof. Replacing existing mono-pitched roof with raised flat roof. Demolish internal walls to open up 136sqm clear floor space for church worship. Provision of new pedestrian access route to new entrance and resurfaced car park with marked spaces for car parking including new disabled parking and 'drop off' (AMENDED DETAILS RECEIVED) PLANNING PERMISSION + conditions
DC/16/1060	94 Woodbridge Road	IP4 5RA	Erection of metal ornate fence (over 1m) and gate at front boundary of property - boundary abuts the un-made up access road which runs parallel to the main highway. Fence will be erected along front boundary line APPLICATION WITHDRAWN 20/05/16
DC/16/1403	4 Lewes Close	IP3 8RX	Proposed extension and alterations PLANNING PERMISSION
DC/16/1417	36 The Pastures	IP4 5UQ	Proposed replacement of existing conservatory with garden room extension PLANNING PERMISSION
DC/16/1493	4 Playford Lane	IP5 1DW	Two storey side extension, erection of front entrance porch, formation of dormer window to rear elevation and construction of pitched roof on existing front elevation dormer window PLANNING PERMISSION

APPEALS

DC/15/3773	Mulberry Corner, Tuddenham Lane	IP5 1DU	Erection of boundary fence and gated entrance to site APPEAL DECISION: DISMISSED 09/05/2016
DC/15/1277	22 Elm Road	IP5 1AJ	Erection of detached dwelling (after removal of porch to 22 Elm Road, Rushmere St Andrew) APPEAL DECISION: DISMISSED 05/05/2016
DC/15/2926	22 Elm Road	IP5 1AJ	Erection of detached dwelling APPEAL DECISION: DISMISSED 05/05/2016

10. ENFORCEMENT – UPDATES

a. Case No. : ENF/2016/0128/DEV Hill Farm

On 28th April the Clerk had received from the complainant a copy of a letter he had sent to the SCDC Enforcement Officer following his site meeting with Dr Dan Poulter MP on 15th April. Councillors noted the correspondence and the Clerk would keep an eye out for any progress at SCDC.

[Mrs Richardson-Todd arrived at the meeting at this point, 8.05pm]

b. Potential Issues

Mr Wright reported that work was under way at 36 The Limes on what appeared to be a new garage and changes to the house. The Clerk would check the planning database and report back but felt from memory

that there was a valid application for the site. Mr Newton also confirmed there had been a planning application for the site, but exact details needed to be checked.

11. NEIGHBOURHOOD PLANNING – TERMS OF ENGAGEMENT WITH PARISHIONERS

Based on Rendlesham PC Neighbourhood Plan Consultation Statement it was agreed that our Terms of Engagement with Parishioners should be along the lines of:-

- a) Public consultations.
- b) A walking tour of assets.
- c) Housing needs survey.
- d) Consultations with neighbouring parishes.
- e) Consultations with landowners.
- f) Public drop-in sessions.
- g) Questionnaires.
- h) Presentations to local clubs.
- l) Consultations with young people.
- j) Consultations with Stakeholders.

Concern was expressed at the additional amount of work this project would be placing on the Clerk. However, it was agreed it was better to share the load with Kesgrave rather than try and go it alone. The Clerk also pointed out that before anything could move on much further we had to have some volunteers from the parish to form the working party. The NP had to be a community based project, not just members of the PC, else it would be rejected by SCDC and the Inspectors.

[Miss Cracknell left the meeting for another engagement at this point, 8.15pm]

12. ANY OTHER MATTERS & CORRESPONDENCE

a. To Note Matters Arising Since Publication of Agenda

- i) The Clerk reported that he had sent off the submission as agreed at the last P&D meeting with our comments included regarding the Site Allocations and Area Specific Policies Development Plan Document.
- ii) Mr Francis reported that a front retaining wall had been built at No3 The Pastures and queried whether it required planning approval or whether it was Permitted Development – Mr Richings would investigate, photograph and report back to the Clerk.

b. Dates to Note

24th April 2016 – Annual Parish Meeting – Tower Hall, 7.30pm

9th June 2016 – GP&F Meeting – Village Hall, 7.30pm

18th June 2016 - HM The Queen 90th Birthday Event – The Sandlings, 10.30am

13. DETERMINATION OF ITEMS FOR FUTURE AGENDA

None identified

14. CLOSE OF MEETING

The Chairman closed the meeting at 8.35pm.